

# PROGRAM LETTER

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## **Carpentry: CIP 46.0201**

Mr. Ted Pavlack 2022-2023

tpavlack@steelcentertech.com

412.469.3200 x2528

May 18, 2022

Dear Steel Center Family:

Please allow me to introduce myself. My name is Ted Pavlack. I have over 20 years of working professionally in remodeling, carpentry and maintenance. I have been employed at Steel Center since 2013. I am a 1997 Graduate of Elizabeth Forward High School and am currently enrolled in the Vocational Education program at IUP. I am a parent of two teenage daughters. My hobbies include playing music, golf, baseball and muscle cars.

Carpentry is an instructional program that prepares individuals to apply technical knowledge and skills necessary to construct, perform, and sequence the proper procedures for Residential and Commercial standards. Instruction emphasizes practical application of mathematics, estimating, safety practices and procedures, performance evaluations on quality related to building codes. Along with, accurate blue print reading, sketching and other subjects essential for employment in the carpentry occupations. In addition, reading and interpretation of commercial and residential construction, building codes, specifications, installation and maintenance of carpentry will be included.

All tools, texts, and materials are supplied by the school to use here at Steel Center. A few items that will be the responsibility of the student to bring to class are:

- Leather boots (steel toe optional)
- Long pants (jean or heavy khaki material)
- Short sleeve or long sleeve shirts (no sleeveless, cut offs or tank tops)
- Safety glasses (one pair issued at no charge)
- Custom Uniforms purchased after the first week of class

Thank you for taking the time to read our introductory letter. I am looking forward to teaching our future carpenters and please feel free to contact me with any questions.

Sincerely,  
Ted Pavlack.

