

Act 151 Child Abuse History Clearance Instructions

Pennsylvania Child Abuse History Clearance Online Submission

On July 1, 2018, the fee for PA Child Abuse History Clearances increased from \$8 to \$13. Amendments to the Child Protective Services Law in 2014 and 2015 expanded who is required to receive Child Abuse Clearances and that clearances must be renewed every five years. The passage of Act 40 of 2017 included a maximum fee increase to \$13 for PA Child Abuse History Clearances to assist in covering actual costs for processing these clearances.

The Pennsylvania Child Abuse History Clearance (Act 151) can be submitted and paid for online through the Child Welfare Information Solution (CWIS) self-service portal. Submitting an application online allows individual applicants to receive their results through an automated system that will notify them once their results have been processed. Applicants will be able to view and print their results online. The self-service portal also provides organizations the ability to create business accounts to prepay for child abuse clearances and have online access to the results. A credit card or debit card is required to apply through the online process.

Act 151 Pennsylvania Child Abuse History Clearance

- Follow the links on the Child Welfare Information Self-Serve Portal to create an Individual Account or to access a previously registered account.
- Select "**Employment with entity under school code**".
- The site will request an email address with which the applicant will receive an initial password and notification when the Act 151 Pennsylvania Child Abuse History Clearance is processed.
- Print a copy of the official for your records and submit a copy to the Steel Center Administration Department.

Visit the [Child Welfare Information Self-Service Portal](#) to create an online application or to upload a copy of the PA Child Abuse Clearance form.