



MINUTES
Joint Operating Committee Regular Meeting
Tuesday, September 6, 2022

1. Call to order

Meeting was called to order by President Schaap at 7:17pm at Steel Center.

1.1. Flag Salute

1.2. Roll Call

Baldwin-Whitehall
Baldwin-Whitehall
Bethel Park
Clairton
Duquesne
Elizabeth Forward
South Allegheny
South Park
Steel Valley
West Jefferson Hills
West Mifflin Area
West Mifflin Area
Brentwood

Mr. Giglione – ABSENT
Ms. Wood, alternate board director
Mrs. Hoppe - ABSENT
Mr. Roger Tachoir
Mrs. Calvina Harris
Mr. Travis Stoffer - ABSENT
Mrs. Lauren DiBeneditto Huey - ABSENT
Mr. Wayne Perry
Mrs. Cara Karstetter - ABSENT
Mrs. Suzanne Downer
Mrs. Debra Kostelnik – ABSENT
Mrs. Englert, alternate board director
Mr. David Schaap

The President declared a quorum.

Others Present:

Dr. Randal Lutz, Superintendent of Record
Aimee Zundel, Weiss Burkardt Kramer
Dr. Richard Dowell, Mon Valley School
Melissa Wood, Baldwin-Whitehall Alternate
Gina Englert, West Mifflin Area Alternate
Sean Garin, Dinsmore & Shohl LLP
Nathan Collins, student
Kathy Collins, parent
Todd Collins, parent

Steel Center Staff:

Kevin Rice, Executive Director
Robin White, Assistant Director/Principal
Dave Hall, Supervisor of Buildings/Grounds
Chris Hamilton, Business Manager
Patrice Allison, Asst. Business Manager
Tricia Cousino, Board Secretary
Jay Cherep, Technology Specialist

2. Board Member Comments & Visitor Comments on Agenda Items

The agenda was posted on the Steel Center website by 5:00 PM on September 4, 2022. The meeting is open to the public to attend in-person.

3. President Remarks

An executive session was held prior to tonight's meeting for purposes of discussing personnel and legal matters.

Mr. Schaap expressed his gratitude for the Steel Center staff for hosting the Regional In-Service on August 17, 2022 which included multiple informative speakers and a dynamic presentation by Dr. Rick Rigsby.

4. Student Representative – Skills USA – NONE

5. Presentations – Steel Center Student of Distinction, Nathan Collins

Mr. Rice recognized Nathan Collins, a Building Trades senior from Steel Valley as the Steel Center Student of Distinction for his outstanding Eagle Scout project. A video presentation was shared that showcased Nathan's project, a community Dog Park at Munhall Fire Company #1. With the support of family, sponsors, volunteers, fellow students and staff members of Steel Center, Nathan accomplished this project and earned the distinguished honor of Eagle Scout. Nathan was joined by his parents, Mr. and Mrs. Collins.

6. Minutes

- 6.1.** A motion was made by Mr. Tachoir, seconded by Mrs. Downer, and carried by an aye vote to approve the minutes from August 2, 2022.

7. Financial ACTION ITEMS

A motion was made by Mr. Perry, seconded by Mr. Tachoir, carried by a 7-0 vote, to approve Finance items 7.1 to 7.3 as presented.

7.1. Treasurer's Report Ending July 31, 2022

7.2. Bills to Be Approved

7.2.1 General Fund Check Register – Payments August 2022

7.2.2 General Fund Contracted Services to be Ratified – Over \$1,000 (Included in Check Register listing)

7.2.3 General Fund Purchase Orders to be Ratified —Over \$1,000 – Future Payments

7.2.4 Administrative Fund Check Register – Payments August 2022

7.2.5 Administrative Fund Checks to Approve – Future Payments

7.3 Ratified Student Activity Report for July 2022

8. Administrative ACTION ITEMS

A motion was made by Mr. Perry, seconded by Mrs. Harris, carried by a roll call vote 7-0, to approve Operations items 8.1.1 to 8.1.6 as presented.

Mr. Garin addressed questions regarding item 8.1.5 and outlined the resolution process.

8.1 Operations

8.1.1 Section 520.1 Emergency Resolution

- Approved Section 520.1 Emergency Instructional Time Resolution, as presented, to permit flexible instruction during emergencies.

8.1.2 Steel Center Health & Safety Plan

- Approved the Steel Center Health and Safety Plan for 2022-2023 School Year as presented.

8.1.3 Executive Advisory Council Appointment

- Approved the appointment of **Megan Marrangoni**, Associate Executive Director of Operations of Human Animal Rescue of Pittsburgh, to the Steel Center Executive Advisory Council.

8.1.4 Revision of 2022-2023 School Calendar

- Approved the revisions to the 2022-2023 School Calendar to make up school closure dates August 24, 25, 26, 2022 as presented.

8.1.5 Lease Agreement Resolution

- Approved the Steel Center JOC Lease Agreement Resolution in connection with the Capital Project as presented.

8.1.6 Student Services Restructuring Plan

- Approved the plan for restructuring Student Services as presented.

A motion was made by Mr. Perry, seconded by Mrs. Harris, carried by a roll call vote 7-0, to approve Personnel items 8.2.1 to 8.2.7 as presented.

8.2 Personnel

8.2.1 Act 93 Administrative/Supervisory Compensation Plan

- Approved the Act 93 Administrative/Supervisory Compensation Plan July 1, 2022 to June 30, 2027, as presented.

8.2.2 Executive Director Compensation Plan

- Approved the Executive Director Compensation Plan July 1, 2022 to June 30, 2027, as presented.

8.2.3 Salary Increase for Executive Assistant

- Approved the salary increase for **Executive Assistant, Ms. Tricia Cousino** retroactive to July 1, 2022, as presented.

8.2.4 Computer Technology Instructor – Long-Term Substitute

- Approved the hiring of **Ramon Milligan** for the Computer Technology Long-term Substitute for the 2022-2023 school year at the approved \$150/day substitute rate. After 45 days, salary and benefits per as outlined in the current Professional Employees Contract regarding long-term substitutes.

8.2.5 Instructional Aide Position

- Approved the hiring of **Andre Boone**, 10-Month Instructional Aide, at a 60-day probationary rate of \$15.00 per hour and moving on day 61 to Step 1 salary of \$22,766.40 plus benefits as stated in the Classified Employee Contract.

8.2.6 Teacher Retirement

- Accepted the retirement of **Steven Tarnow**, Welding Instructor for the 2022-2023 school year, effective August 15, 2022.

8.2.7 Substitute Employees

- Approved hiring the following Substitute Employees for the 2022-2023 School Year at the approved daily substitute rate of \$110/day.
 - William Hipkiss, Substitute Custodian
 - Michael Cunningham, Substitute Custodian
 - Jordyn White, Substitute Clerical

8.3 Conferences, Seminars & Competitions – NONE

9. Facilities ACTION ITEMS – NONE

Mr. Schaap recognized and thanked Mr. Hall and his staff for a great job in the work, care and cleanliness of Steel Center.

10. Superintendent of Record Report

Dr. Lutz provided his report during executive session.

11. Solicitor's Report – NONE

12. Information Items

12.1. JOC Brief

Mr. Rice outlined the following items from the September 2022 JOC Brief:

- Current enrollment is 883 students. Fluctuation in this number is to be expected at the beginning of the school year. October 15th will be a more accurate figure.
- Steel Center's Pennsylvania RACP grant funding application was submitted and verified and now moves on to Governor Wolf.

12.2. Policy 718 Animals in School

- First read of amended policy 718 Animals in School as presented.

13. Other Business – ACTION ITEM

A motion was made by Mr. Perry, seconded by Mrs. Harris, and carried by a roll call vote 7-0 to approve Action item 13.1 as presented.

13.1. PSBA Officers – Steel Center is eligible to cast one vote for officers to be submitted electronically by the Board Secretary by October 29,2022. The nominees are:

- President Elect (1 Year Term) – Vote for 1
 - Michael Gossert Cumberland Valley School District – Cumberland Co.
- Vice President (1 Year Term)
 - Allison Mathis North Hills School District – Allegheny Co.
- PSBA Insurance Trustees (3 Year Term) – Vote for up to 2 trustees
 - Kathy K. Swope
 - Roberta M. Marcus

14. Visitor Comments - NONE

15. Adjournment

There being no further business, a motion was made by Mrs. Downer, seconded by Mr. Perry, and carried by an aye vote to adjourn the meeting at 7:42pm.

NEXT MEETING: Tuesday, October 4, 2022

Respectfully submitted,

Tricia Cousino

Tricia Cousino, Board Secretary