



MINUTES
Joint Operating Committee Regular Meeting
Tuesday, November 12, 2024
Mon Valley School – Media Center

1. Call to order

The meeting was called to order by Vice President Harris at 7:00pm at Mon Valley School.

1.1. Flag Salute

1.2. Roll Call

Baldwin-Whitehall
Bethel Park
Clairton
Clairton
Duquesne
Elizabeth Forward
South Allegheny
South Park
Steel Valley
West Jefferson Hills
West Mifflin Area
Brentwood

Mr. Pete Giglione
Mrs. Gail Hoppe - ABSENT
Mr. Roger Tachoir – ABSENT
Mr. Richard Livingston
Mrs. Calvina Harris
Mr. Travis Stoffer - ABSENT
Mrs. Lauren DiBeneditto
Mr. Wayne Perry
Mrs. Cara Karstetter
Mrs. Suzanne Downer - ABSENT
Mr. Mark Donahoe
Mr. David Schaap - ABSENT

The President declared a quorum.

Others Present:

Dr. Randal Lutz, Superintendent of Record
Annemarie Harr, Weiss Burkardt Kramer
Dr. Richard Dowell, Mon Valley School Principal
David Matzie, Facilities Manager, Sp. Ed. AIU3
Gracie Gonzalez, student
Jackson Lubosh, student
Logan Sanutelli, student
Nevaeh O’Leary, student
Daytona Hissong, student
Tamar Conner, student

Steel Center Staff:

Scott Kane, Assistant Director/Principal
Patrice Allison, Asst. Business Manager
Tom Bernick, Supervisor of Building & Grounds
Kaitlyn Youngstead, Assistant Principal
Tricia Cousino, Board Secretary
Jay Cherep, Technology Specialist
Maria Inks, SkillsUSA Lead Advisor

2. Board Member Comments & Visitor Comments on Agenda Items

The agenda was posted on the Steel Center website by 6:00 PM on November 11, 2024.
The meeting is open to the public to attend in-person.

3. President Remarks

An executive session was held prior to tonight's meeting for purposes of discussing personnel and legal matters.

4. Student Presentations – SkillsUSA

SkillsUSA student representatives shared the following information from the SkillsUSA Fall Leadership Conference:

- The Steel Center team scored 100% on their Knowledge test
- The Steel Center students won the Banner contest
- They attended several workshops that were full of knowledge and information, including a Money Management workshop.
- They gained knowledge about post-graduate opportunities, problem solving, and valuable new skills.

5. Other Presentations – Mr. Scott Kane, Germany Education Tour

Mr. Kane distributed a detailed handout and shared an overview of his tour and experiences highlighting the following:

- Companies were an intricate part of vocational education
- Schools were well funded
- In addition to schools, other areas of the visit included: Teacher Training Center, IHK Chamber of Industry and Commerce, and the Training House
- Ideas to best apply this knowledge and experience to impact the success of Steel Center CTE

6. Minutes

6.1. A motion was made by Mrs. DiBeneditto, seconded by Mr. Giglione, carried by an aye vote to approve the minutes from October 1, 2024.

7. Financial ACTION ITEMS

A motion was made by Mrs. Karstetter, seconded by Mr. Perry, carried by a 7-0 vote to approve Finance items 7.1 to 7.4 as presented.

7.1. Treasurer's Report Ending September 30, 2024

7.2. Bills to be Approved

7.2.1 General Fund Check Register – Payments October 2024

- 7.2.2** General Fund Contracted Services to be Ratified – Over \$1,000 (Included in Check Register listing)
- 7.2.3** General Fund Purchase Orders to be Ratified —Over \$1,000 – Future Payments
- 7.2.4** Administrative Fund Check Register – Payments October 2024
- 7.2.5** Administrative Fund Checks to Approve – Future Payments
- 7.2.6** Renovation Fund Expenses to be Ratified – Future Payments
- 7.3.** Ratified Student Activity Report for September 2024
- 7.4.** Renovation Fund Treasurer’s Report Ending September 30, 2024

8. Administrative ACTION ITEMS

A motion was made by Mr. Perry, seconded by Mrs. DiBeneditto, carried by a 7-0 vote to approve the Operations, Personnel and Conferences, Seminars & Competitions items as presented.

8.1 Operations

8.1.1 Occupational Advisory Committee Members

- Approved the following individuals to serve on the designated program area’s Occupational Advisory Committee (OAC) for the 2024-2025 school year:
 - Medical Professions: David Dorko, Jefferson Hospital Pharmacy Manager

8.1.2 Donations

- Accepted the donations from the following for materials used in the designated program area:
 - Bowser Collision Center: PPG water-base tints valued at \$13,755.25 (Collision Repair & Refinishing)

8.1.3 AIU Joint Purchasing Resolution

- Approved the Resolution authorizing Steel Center to participate in the Allegheny Intermediate Unit Joint Purchasing Program for the 2025-2026 school year and to appoint Chris Hamilton as primary representative.

8.1.4 2025 JOC Board Meeting Calendar Dates

- Approved the schedule of dates the Joint Operating Committee will meet during the 2025 calendar year.

8.2 Personnel

8.2.1 Student Employment

- Approved the hiring of the following Steel Center students for cooperative education employment during the 2024-2025 school year at the rate of \$10.00 per hour:

- Anthony Springel, Cybersecurity & Networking Technology
- Matthew Yee, Cybersecurity & Networking Technology
- Jayla Thorn, Advertising & Design
- Parker Franks, Advertising & Design

8.3 Conferences, Seminars & Competitions

- 8.3.1** Approved a field trip to Pierpont Community and Technical College in Fairmont WV for the Veterinary Assistant Program on March 6, 2025.

9. Facilities ACTION ITEMS – NONE

10. Renovation Update – NONE

11. Superintendent of Record Report – NONE

12. Solicitor's Report – NONE

13. Information Items

13.1. JOC Brief

Mr. Kane gave the following updates:

- Electric Vehicle Automotive Technician Registered Apprenticeship Program partnership
- Challenge Program
- CTSO activities including fundraising, recruiting, and a Pie-in-the Face contest being held on Nov. 19, 2024.

14. Other Business – NONE

15. Visitor Comments – NONE

16. Adjournment

There being no further business, a motion was made by Mrs. Karstetter, seconded by Mr. Perry, carried by an aye vote to adjourn the meeting at 7:24pm.

NEXT MEETING: December 10, 2024 at Mon Valley School – Media Center

Respectfully submitted,

Tricia Cousino

Tricia Cousino, Board Secretary