



MINUTES
Joint Operating Committee Regular Meeting
Tuesday, October 1, 2024
Mon Valley School – Media Center

1. Call to order

The meeting was called to order by Vice President Harris at 7:00pm at Mon Valley School.

1.1. Flag Salute

1.2. Roll Call

Baldwin-Whitehall
Bethel Park
Clairton
Duquesne
Elizabeth Forward
South Allegheny
South Park
Steel Valley
West Jefferson Hills
West Mifflin Area
Brentwood

Mr. Pete Giglione
Mrs. Gail Hoppe
Mr. Roger Tachoir
Mrs. Calvina Harris
Mr. Travis Stoffer
Mrs. Lauren DiBeneditto
Mr. Wayne Perry
Mrs. Cara Karstetter
Mrs. Suzanne Downer
Mr. Mark Donahoe
Mr. David Schaap

The President declared a quorum.

Others Present:

Dr. Randal Lutz, Superintendent of Record
Jocelyn Kramer, Weiss Burkardt Kramer
Dr. Richard Dowell, Mon Valley School Principal
Charlotte Davis, Student
Kailee Allenbaugh, Student
Madison Bindus, Student
Sydney Bagnell, Student

Steel Center Staff:

Kevin Rice, Executive Director
Patrice Allison, Asst. Business Manager
Tom Bernick, Supervisor of Building & Grounds
Scott Kane, Assistant Director/Principal
Tricia Cousino, Board Secretary
Jay Cherep, Technology Specialist
Michelle Thiry, NTHS Advisor

2. Board Member Comments & Visitor Comments on Agenda Items

The agenda was posted on the Steel Center website by 6:00 PM on September 30, 2024.
The meeting is open to the public to attend in-person.

3. President Remarks

An executive session was held prior to tonight's meeting for purposes of discussing personnel and legal matters.

4. Student Presentations – National Technical Honor Society

Four of the SkillsUSA officers, Charlotte Davis, Madison Bindus, Kailee Allenbaugh and Sydney Bagnell provided the following updates and distributed a copy of the NTHS newsletter:

- The requirements needed to be selected for NTHS
- Opportunities that are available to members
- For the second consecutive year, Steel Center's NTHS student chapter was awarded the Silver Star of Excellence, and they also received the 2024 Core Four National Award for Service
- Upcoming fundraisers
- Blood Drives

5. Other Presentations - NONE

6. Minutes

6.1. A motion was made by Mrs. DiBeneditto, seconded by Mr. Giglione, carried by an aye vote to approve the minutes from September 3, 2024.

7. Financial ACTION ITEMS

A motion was made by Mrs. Karstetter, seconded by Mr. Donohoe, carried by an 11-0 vote to approve Finance items 7.1 to 7.4 as presented.

7.1. Treasurer's Report Ending August 31, 2024

7.2. Bills to be Approved

7.2.1 General Fund Check Register – Payments September 2024

7.2.2 General Fund Contracted Services to be Ratified – Over \$1,000 (Included in Check Register listing)

7.2.3 General Fund Purchase Orders to be Ratified —Over \$1,000 – Future Payments

7.2.4 Administrative Fund Check Register – Payments September 2024

7.2.5 Administrative Fund Checks to Approve – Future Payments

7.2.6 Renovation Fund Expenses to be Ratified – Future Payments

7.3. Ratified Student Activity Report for August 2024**7.4. Renovation Fund Treasurer's Report Ending August 31, 2024****8. Administrative ACTION ITEMS**

A motion was made by Mrs. Hoppe, seconded by Mrs. DiBeneditto, carried by an 11-0 vote to approve the Operations, Personnel and Conferences, Seminars & Competitions items as presented.

8.1 Operations**8.1.1 Occupational Advisory Committee Members**

- Approved the individuals to serve on the designated program area's Occupational Advisory Committee (OAC) for the 2024-2025 school year as presented.

8.1.2 Donations

- Accepted the donations from the following for materials used in the designated program area as presented
 - Habeggars: pallet of water valued at \$360 (HVAC)
 - A-Tech Heating and Cooling: furnaces, evaporators, condensers and thermostats valued at \$2,800 (HVAC)
 - Bowser Collision Center: PPG water-base tints valued at \$10,000 (Collision Repair & Refinishing)

8.1.3 Comprehensive Plan

- Approved the Steel Center Comprehensive Plan for 2024-2027 as presented (delivered to JOC Board Members at 9/3/24 meeting and posted on Steel Center website for 28-day public comment period).

8.1.4 Natural Gas Contract Extension

- Approved a three-year contract extension with UGI for Natural Gas on the Peoples Gas System with a start date of September 1, 2025. The contract will have a Basis price of (-\$0.50) cents per Dth. This extension was recommended by the Western Pennsylvania Natural Gas Consortium Committee.

8.1.5 Purchase of Vehicles

- Approved the purchase of practice vehicles for training use in the Automotive Technology program with no single vehicle purchase to exceed \$10,000, and total expenditures not to exceed \$30,000.

8.2 Personnel

8.2.1 Executive Director Compensation Plan

- Approved the revised Executive Director Compensation Plan July 1, 2022 to June 30, 2027, as presented and retroactive to July 1, 2024.

8.3 Conferences, Seminars & Competitions

8.3.1 Approved **Kevin Rice** and **Theodore Pavlack** to attend the **Integrated Learning Conference** on November 6-8, 2024, at the Penn Stater Hotel & Conference Center at an approximate cost of \$1400.00.

8.3.2 Approved **Tricia Cousino** to attend the **School Board Secretaries Conference** on November 6-8, 2024, at the PSBA Headquarters in Mechanicsburg, PA at an approximate cost of \$700.00.

8.3.3 Approved 25 SkillsUSA student officers/leaders and 2 faculty advisors to attend the **SkillsUSA Western Region Fall Leadership Conference** on November 6-8, 2024, at Seven Springs Mountain Resort at an approximate cost of \$14,000 for registrations, lodging, fees, and transportation.

8.3.4 Approved **Jennifer Kastronis** to attend **HOSA Fall Advisor Workshop** on October 17-18, 2024, at the Wyndham Lancaster Resort & Conference Center in Lancaster, PA at an approximate cost of \$800.

8.3.5 Approved **Kevin Rice** to attend the **2024 Apprenticeship PA Collaborative and Expo** on November 18-19, 2024, in Bethlehem, PA at an approximate cost of \$1,000.

9. Facilities ACTION ITEMS – NONE

10. Renovation Update

The report was distributed with the board packet.

11. Superintendent of Record Report – NONE

12. Solicitor's Report – NONE

13. Information Items

13.1. JOC Brief

Mr. Rice extended tour invitations to anyone interested in seeing the progress of the renovation.

14. Other Business – ACTION ITEM

A motion was made by Mr. Perry, seconded by Mrs. Harris, carried by an aye vote to approve Action item 14.1 as presented.

14.1. PSBA Officers – Steel Center is eligible to cast one vote for each officer to be submitted electronically by the Board Secretary by October 25, 2024. The nominees are:

- 2025 President-Elect (1 Year Term)
 - Sabrina Backer, Franklin Area School District
- 2025 Vice President (1 Year Term)
 - Matt Vannoy, Sharon City School District
- 2025-2026 Western Zone Representative (2 Year Term)
 - Kristy Bolte, Northwestern School District
- PSBA Insurance Trustees (3 Year Term, ending December 31, 2027) – Vote for up to 3 candidates:
 - Nathan G. Mains
 - Richard Frerichs
 - William S. LaCoff

15. Visitor Comments – NONE

16. Adjournment

There being no further business, a motion was made by Mr. Perry, seconded by Mrs. Hoppe, carried by an aye vote to adjourn the meeting at 7:13pm.

NEXT MEETING: November 12, 2024, at Mon Valley School – Media Center

Respectfully submitted,

Tricia Cousino

Tricia Cousino, Board Secretary