



AGENDA
Joint Operating Committee Meeting
Tuesday, September 2, 2025
Mon Valley School – Media Center

6:30 PM – Executive Session

7:00 PM – Regular Meeting

Mr. David Schaap, President – Brentwood
Mrs. Calvina Harris, Vice President – Duquesne City

Mr. Pete Giglione – Baldwin Whitehall
Mrs. Gail Hoppe – Bethel Park
Mr. Roger Tachoir – Clairton City
Mr. Travis Stoffer – Elizabeth Forward
Mrs. Lauren DiBeneditto Huey – South Allegheny

Mr. Wayne Perry – South Park
Mrs. Cara Karstetter – Steel Valley
Mrs. Suzanne Downer – West Jefferson Hills
Mr. Mark Donahoe – West Mifflin Area

1. Call to order

- 1.1. Flag Salute
- 1.2. Roll Call

2. Board Member Comments & Visitor Comments on Agenda Items

The agenda was posted on the Steel Center website by 6:00 PM on August 29, 2025. The meeting is open to the public to attend in-person.

3. President Remarks

An executive session was held prior to tonight's meeting for purposes of discussing personnel and legal matters.

4. Student Presentations – NONE

5. Other Presentations – NEW school year kickoff

6. Minutes

- 6.1. Approval of minutes from August 5, 2025.

7. Financial ACTION ITEMS

The Administration recommends the approval of the Finance items 7.1 to 7.4 as presented (enclosed and website attachment):

- 7.1. Treasurer's Report Ending July 31, 2025
- 7.2. Bills to be Approved
 - 7.2.1 General Fund Check Register – Payments August 2025
 - 7.2.2 General Fund Contracted Services to be Ratified – Over \$1,000 (Included in Check Register listing)
 - 7.2.3 General Fund Purchase Orders to be Ratified —Over \$1,000 – Future Payments
 - 7.2.4 Administrative Fund Check Register – Payments August 2025
 - 7.2.5 Administrative Fund Checks to Approve – Future Payments
 - 7.2.6 Renovation Fund Expenses to be Ratified – Future Payments
- 7.3. Ratify Student Activity Report for June 2025
- 7.4. Renovation Fund Treasurer's Report Ending July 31, 2025

8. Administrative ACTION ITEMS

The Administration recommends the approval of the Operations, Personnel and Conferences, Seminars & Competitions items as presented.

8.1 Operations

8.1.1 Substitute Teacher Service Agreement

- Approve the three (3) school year agreement with **Substitute Teacher Service (STS)** as presented subject to final terms and conditions approved by the Solicitor (enclosed and website attachment).

8.1.2 E-Rate Services Proposal

- Approve the Category 1 and Category 2 E-Rate Services Proposal with **Questeq** as presented subject to final terms and conditions approved by the Solicitor (enclosed and website attachment).

8.1.3 Executive Advisory Council

- Approve the industry and community individuals to serve on the EAC for 2025-2026 school year as presented (enclosed and website attachment).

8.2 Personnel

8.2.1 Advertising and Design Teacher Resignation - Accept the resignation of Mrs. Erin Heltion, Advertising and Design Teacher for the 2025-2026 school year, effective August 19, 2025.

8.2.2 Student Employment - Approve the hiring of the following Steel Center students for cooperative education employment during the first semester of the 2025-2026 school year at the rate of \$10.00 per hour:

- Savannah Cibula, Cybersecurity & Networking Technology
- Caden Baumgart, Cybersecurity & Networking Technology
- Cash Korshlak, Electrical Construction Technology
- Rachel Skultety, Advertising & Design

8.3 Conferences, Seminars & Competitions

8.3.1 Approve **Shannon Hinkle** and **Laura Montecalvo** to attend the **PACTA CTE School Counselors Fall Workshop** on October 2-3, 2025, at the Penn Stater Hotel & Conference Center at an approximate cost of \$900.00.

8.3.2 Approve **Stacey Caudill** to attend the **PACTA Cooperative Education Conference** October 16-17, 2025, at the Penn Stater Hotel & Conference Center at an approximate cost of \$500.00.

8.3.3 Approve **Tom Bernick** to attend the **PACTA Facilities Director Fall Workshop** on October 2-3, 2025, at the Penn Stater Hotel & Conference Center at an approximate cost of \$500.00.

9. Facilities ACTION ITEMS – NONE**10. Renovation Update – ACTION ITEMS****11. Superintendent of Record Report****12. Solicitor's Report**

13. Information Items

13.1. JOC Brief (enclosed and website attachment).

14. Other Business

15. Visitor Comments

16. Adjournment

NEXT MEETING: October 7, 2025, at Mon Valley School – Media Center.