



AGENDA
Joint Operating Committee Meeting
Tuesday, August 5, 2025
Mon Valley School – Media Center

6:30 PM – Executive Session

7:00 PM – Regular Meeting

Mr. David Schaap, President – Brentwood
Mrs. Calvina Harris, Vice President – Duquesne City

Mr. Pete Giglione – Baldwin Whitehall
Mrs. Gail Hoppe – Bethel Park
Mr. Roger Tachoir – Clairton City
Mr. Travis Stoffer – Elizabeth Forward
Mrs. Lauren DiBeneditto Huey – South Allegheny

Mr. Wayne Perry – South Park
Mrs. Cara Karstetter – Steel Valley
Mrs. Suzanne Downer – West Jefferson Hills
Mr. Mark Donahoe – West Mifflin Area

1. Call to order

- 1.1.** Flag Salute
- 1.2.** Roll Call

2. Board Member Comments & Visitor Comments on Agenda Items

The agenda was posted on the Steel Center website by 6:00 PM on August 4, 2025. The meeting is open to the public to attend in-person.

3. President Remarks

An executive session was held prior to tonight's meeting for purposes of discussing personnel and legal matters.

4. Student Presentations – NONE

5. Other Presentations – Questeq's Annual Steel Center Technology Update, Jay Cherep

6. Minutes

- 6.1. Approval of minutes from June 3, 2025.

7. Financial ACTION ITEMS

The Administration recommends the approval of the Finance items 7.1 to 7.6 as presented (enclosed and website attachment):

- 7.1. Treasurer's Report Ending May 31, 2025
- 7.2. Treasurer's Report Ending June 30, 2025
- 7.3. Bills to be Approved
 - 7.3.1 General Fund Check Register – Payments June 2025
 - 7.3.2 General Fund Check Register – Payments July 2025
 - 7.3.3 General Fund Contracted Services to be Ratified – Over \$1,000 (Included in Check Register listing)
 - 7.3.4 General Fund Purchase Orders to be Ratified —Over \$1,000 – Future Payments
 - 7.3.5 Administrative Fund Check Register – Payments June 2025
 - 7.3.6 Administrative Fund Check Register – Payments July 2025
 - 7.3.7 Administrative Fund Checks to Approve – Future Payments
 - 7.3.8 Renovation Fund Expenses to be Ratified – Future Payments
- 7.4. Ratify Student Activity Report for May 2025
- 7.5. Renovation Fund Treasurer's Report Ending May 31, 2025
- 7.6. Renovation Fund Treasurer's Report Ending June 30, 2025

8. Administrative ACTION ITEMS

The Administration recommends the approval of the Operations, Personnel and Conferences, Seminars & Competitions items as presented.

8.1 Operations

8.1.1 Donations

- Accept the donations from **Pittsburgh Spray Equipment** for materials for the designated program areas as presented (enclosed and website attachment):
 - Carpentry program materials in the amount of **\$3,709.53**
 - Welding program materials in the amount of **\$3,818.21**

8.1.2 Obsolete and/or Surplus Equipment

- Declare obsolete and/or surplus the equipment listed with all items of potential value being sent to auction as presented (enclosed and website attachment).

8.1.3 Auction Agreement

- Approve the agreement with Hartland Machinery Auctions as presented subject to final terms and conditions approved by the solicitor (enclosed and website attachment).

8.2 Personnel**8.2.1 Supplemental Contracts**

- Approve the following individuals for supplemental contracts for the 2025-2026 school year with a stipend of \$1,230 per assignment:
 - Cosmetology Supervisor: **Sandra Knight**
 - School Nurse: **Jennifer Kastronis**
 - Mentor Teachers: **Richard Heltion, Jennifer Kastronis, Tanya Busch, Kurt Blanock, Theodore Pavlack**
 - Emergency Medical Responder: **Nichole Zeigler**
 - Special Event Coordinator: **Nathan Horrell, Amanda Kate Gorrington**
 - Veterinary Services Coordinator: **Nicholas Rivituso (Bagua)**
 - OSHA Coordinator: **Richard Heltion**

8.3 Conferences, Seminars & Competitions

8.3.1 Approve four (4) Steel Center staff members, to be determined, to attend the 2025 ACTE CareerTech VISION Conference on December 9-12, 2025, at the Gaylord Resort & Convention Center in Nashville, TN at a cost not to exceed **\$9,600** to be paid for with Perkins Grant funds.

8.3.2 Approve **David Schaap** and **Tricia Cousino** to attend the 2025 PASA-PSBA School Leadership Conference October 19-21 at Kalahari Resorts & Conventions in Pocono Manor, PA at an approximate cost of **\$4,000**.

9. Facilities ACTION ITEMS – NONE**10. Renovation Update – ACTION ITEMS**

Administration and HHSDR Architects recommend the approval of action items 10.1 to 10.5 as presented with final terms and conditions approved by the Architect and Solicitor (enclosed and website attachment):

10.1. Ratify Change Order GC-9 with DiMarco Construction Co. Inc. in the amount of **\$15,814.98**.

- 10.2.** Ratify Change Order PC-4 with First American Industries Inc. in the amount of **\$96,532.84.**
- 10.3.** Approve Change Order EC-3 with Merit Electrical Group, Inc. in a credit amount of **\$7,538.89.**
- 10.4. Educational Furniture**
 - Approve the purchase of furniture as part of the renovation from P.E.M.Co/W.B. Mason in the total amount of **\$33903.32.**

11. Superintendent of Record Report

12. Solicitor's Report

13. Information Items

- 13.1. JOC Brief** (enclosed and website attachment).

14. Other Business

15. Visitor Comments

16. Adjournment

NEXT MEETING: September 2, 2025, at Mon Valley School – Media Center.