



AGENDA
Joint Operating Committee Meeting
Tuesday, August 5, 2025
Mon Valley School – Media Center

6:30 PM – Executive Session

7:00 PM – Regular Meeting

Mr. David Schaap, President – Brentwood
Mrs. Calvina Harris, Vice President – Duquesne City

Mr. Pete Giglione – Baldwin Whitehall
Mrs. Gail Hoppe – Bethel Park
Mr. Roger Tachoir – Clairton City
Mr. Travis Stoffer – Elizabeth Forward
Mrs. Lauren DiBeneditto Huey – South Allegheny

Mr. Wayne Perry – South Park
Mrs. Cara Karstetter – Steel Valley
Mrs. Suzanne Downer – West Jefferson Hills
Mr. Mark Donahoe – West Mifflin Area

1. Call to order

- 1.1.** Flag Salute
- 1.2.** Roll Call

2. Board Member Comments & Visitor Comments on Agenda Items

The agenda was posted on the Steel Center website by 6:00 PM on August 4, 2025. The meeting is open to the public to attend in-person.

3. President Remarks

An executive session was held prior to tonight's meeting for purposes of discussing personnel and legal matters.

4. Student Presentations – NONE

5. Other Presentations – Questeq's Annual Steel Center Technology Update, Jay Cherep

6. Minutes

- 6.1. Approval of minutes from June 3, 2025.

7. Financial ACTION ITEMS

The Administration recommends the approval of the Finance items 7.1 to 7.6 as presented (enclosed and website attachment):

7.1. Treasurer's Report Ending May 31, 2025

7.2. Treasurer's Report Ending June 30, 2025

7.3. Bills to be Approved

7.3.1 General Fund Check Register – Payments June 2025

7.3.2 General Fund Check Register – Payments July 2025

7.3.3 General Fund Contracted Services to be Ratified – Over \$1,000 (Included in Check Register listing)

7.3.4 General Fund Purchase Orders to be Ratified —Over \$1,000 – Future Payments

7.3.5 Administrative Fund Check Register – Payments June 2025

7.3.6 Administrative Fund Check Register – Payments July 2025

7.3.7 Administrative Fund Checks to Approve – Future Payments

7.3.8 Renovation Fund Expenses to be Ratified – Future Payments

7.4. Ratify Student Activity Report for May 2025

7.5. Renovation Fund Treasurer's Report Ending May 31, 2025

7.6. Renovation Fund Treasurer's Report Ending June 30, 2025

8. Administrative ACTION ITEMS

The Administration recommends the approval of the Operations, Personnel and Conferences, Seminars & Competitions items as presented.

8.1 Operations

8.1.1 Donations

- Accept the donations from **Pittsburgh Spray Equipment** for materials for the designated program areas as presented (enclosed and website attachment):
 - Carpentry program materials in the amount of **\$3,709.53**
 - Welding program materials in the amount of **\$3,818.21**

8.1.2 Obsolete and/or Surplus Equipment

- Declare obsolete and/or surplus the equipment listed with all items of potential value being sent to auction as presented (enclosed and website attachment).

8.1.3 Auction Agreement

- Approve the agreement with Hartland Machinery Auctions as presented subject to final terms and conditions approved by the solicitor (enclosed and website attachment).

8.2 Personnel**8.2.1 Supplemental Contracts**

- Approve the following individuals for supplemental contracts for the 2025-2026 school year with a stipend of \$1,230 per assignment:
 - Cosmetology Supervisor: **Sandra Knight**
 - School Nurse: **Jennifer Kastronis**
 - Mentor Teachers: **Richard Heltion, Jennifer Kastronis, Tanya Busch, Kurt Blanock, Theodore Pavlack**
 - Emergency Medical Responder: **Nichole Zeigler**
 - Special Event Coordinator: **Nathan Horrell, Amanda Kate Gorrington**
 - Veterinary Services Coordinator: **Nicholas Rivituso (Bagua)**
 - OSHA Coordinator: **Richard Heltion**

8.3 Conferences, Seminars & Competitions

8.3.1 Approve four (4) Steel Center staff members, to be determined, to attend the 2025 ACTE CareerTech VISION Conference on December 9-12, 2025, at the Gaylord Resort & Convention Center in Nashville, TN at a cost not to exceed **\$9,600** to be paid for with Perkins Grant funds.

8.3.2 Approve **David Schaap** and **Tricia Cousino** to attend the 2025 PASA-PSBA School Leadership Conference October 19-21 at Kalahari Resorts & Conventions in Pocono Manor, PA at an approximate cost of **\$4,000**.

9. Facilities ACTION ITEMS – NONE**10. Renovation Update – ACTION ITEMS**

Administration and HHSDR Architects recommend the approval of action items 10.1 to 10.5 as presented with final terms and conditions approved by the Architect and Solicitor (enclosed and website attachment):

10.1. Ratify Change Order GC-9 with DiMarco Construction Co. Inc. in the amount of **\$10,689.28**.

- 10.2.** Ratify Change Order PC-4 with First American Industries Inc. in the amount of **\$88,832.84.**
- 10.3.** Approve Change Order EC-3 with Merit Electrical Group, Inc. in a credit amount of **\$7,538.89.**
- 10.4. Educational Furniture**
 - Approve the purchase of furniture as part of the renovation from P.E.M.Co/W.B. Mason in the total amount of **\$33903.32.**

11. Superintendent of Record Report

12. Solicitor's Report

13. Information Items

- 13.1. JOC Brief** (enclosed and website attachment).

14. Other Business

15. Visitor Comments

16. Adjournment

NEXT MEETING: September 2, 2025, at Mon Valley School – Media Center.