



AGENDA
Joint Operating Committee Meeting
Tuesday, August 1, 2023
Steel Center, Conference Room B

6:30 PM – Executive Session

7:00 PM – Regular Meeting

Mr. David Schaap, President – Brentwood
Mrs. Calvina Harris, Vice President – Duquesne City

Mr. Pete Giglione – Baldwin Whitehall
Mrs. Gail Hoppe – Bethel Park
Mr. Roger Tachoir – Clairton City
Mr. Travis Stoffer – Elizabeth Forward
Mrs. Lauren DiBeneditto Huey – South Allegheny

Mr. Wayne Perry – South Park
Mrs. Cara Karstetter – Steel Valley
Mrs. Suzanne Downer – West Jefferson Hills
Mrs. Debra Kostelnik – West Mifflin Area

1. Call to order

- 1.1. Flag Salute
- 1.2. Roll Call

2. Board Member Comments & Visitor Comments on Agenda Items

The agenda was posted on the Steel Center website by 6:00 PM on July 31, 2023. The meeting is open to the public to attend in-person.

3. President Remarks

An executive session was held prior to tonight's meeting for purposes of discussing personnel and legal matters.

4. Student Representative – NONE

5. Presentations – Annual Steel Center Technology Update by Questeq

6. Minutes

7. Financial ACTION ITEMS

The Administration recommends the approval of the Finance items 7.1 to 7.6 as presented (enclosed and website attachment):

7.1. Treasurer's Report Ending May 31, 2023

7.2. Treasurer's Report Ending June 30, 2023

7.3. Bills to be Approved

7.3.1 General Fund Check Register – Payments June 2023

7.3.2 General Fund Check Register – Payments July 2023

7.3.3 General Fund Contracted Services to be Ratified – Over \$1,000 (Included in Check Register listing)

7.3.4 General Fund Purchase Orders to be Ratified —Over \$1,000 – Future Payments

7.3.5 Administrative Fund Check Register – Payments June 2023

7.3.6 Administrative Fund Check Register – Payments July 2023

7.3.7 Administrative Fund Checks to Approve – Future Payments

7.3.8 Renovation Fund Expenses to be Ratified – Future Payments

7.4 Ratify Student Activity Report for June 2023

7.5 Renovation Fund Treasurer's Report Ending May 31, 2023

7.6 Renovation Fund Treasurer's Report Ending June 30, 2023

8. Administrative ACTION ITEMS

The Administration recommends the approval of the Operations, Personnel and Conferences, Seminars & Competitions items as presented.

8.1 Operations

8.1.1 Executive Advisory Council

- Approve the individuals to serve on the EAC for 2023-2024 as presented (enclosed and website attachment).

8.1.2 STAT Staffing Services Agreement

- Approve renewal agreement between Steel Center and STAT Staffing Medical Services, Inc. to provide nursing services and staff for the 2023-2024 school year, payable with ARP ESSER funds subject to final terms and conditions approved by the Solicitor (enclosed and website attachment).

8.1.3 Educational Consultant Agreement

- Approve the services agreement between Steel Center and **Kurt Speicher, Educational Consultant**, as presented subject to final terms and conditions approved by the Solicitor (enclosed and website attachment).

8.1.4 Donations

- Accept the donations from the following for materials used in the programs area as presented (enclosed and website attachment):
 - Roberta Gibson, multiple program/department areas valued at \$2,620.
 - Greensburg Veterinary Associates, Veterinary Assistant program, valued at \$14,630.

8.2 Personnel**8.2.1 Vacant Positions**

- Authorize the Executive Director to make binding offers of employment to fill vacant positions in the 2023-2024 school year to be ratified at the subsequent board meeting.

8.2.2 Employee Resignations

- 8.2.2..1** Accept the resignation of **Adam Mika**, Culinary Arts Instructor for the 2022-2023 school year, effective August 5, 2023.
- 8.2.2..2** Accept the resignation of **Lauren Germanowski**, Sports Medicine & Rehabilitation Instructor for the 2022-2023 school year, effective August 1, 2023.
- 8.2.2..3** Accept the resignation of **Robert Weaver**, Diesel Technology Instructor for the 2022-2023 school year, effective August 1, 2023.
- 8.2.2..4** Accept the resignation of **William Hipkiss, Jr.**, Service Employee for the 2022-2023 school year, effective June 16, 2023.

8.2.3 Sports Medicine & Rehabilitation Services Instructor

- Ratify the hiring of **Rachel Arovits** for the Sports Medicine & Rehabilitation Services Instructor position for the 2023-2024 school year, contingent upon Steel Center's receipt of required documentation prior to the first day of employment. Her salary will be Lane 1, Step 2 at \$50,842 plus benefits as stated in the Professional Employee Contract (enclosed and website attachment).

8.2.4 Automotive Technology Instructor

- Ratify the hiring of **Joseph Pace** for the Automotive Technology Instructor position for the 2023-2024 school year, contingent upon Steel Center's receipt of required documentation prior to the first day of employment. His salary will be Lane 1, Step 4 at \$53,445 plus benefits as stated in the Professional Employee Contract (enclosed and website attachment).

8.2.5 Culinary Arts Instructor

- Ratify the hiring of **Nathan Horrell** for the Culinary Arts Instructor position for the 2023-2024 school year, contingent upon Steel Center's receipt of required documentation prior to the first day of employment. His salary will be Lane 1, Step 2 at \$50,842 plus benefits as stated in the Professional Employee Contract (enclosed and website attachment).

8.2.6 Supplemental Contracts

- Approve **Stacey Caudill** as a Mentor Teacher for the 2023-2024 school year with a stipend of \$1,230 as well as a Mentor Teacher for the second semester of the 2022-2023 school year with a pro-rated stipend of \$615.

8.2.7 Student Employment

- Authorize the Executive Director to seek Steel Center students for cooperative education employment during the fall 2023 at the rate of \$12.00 per hour, to be paid with funds from the Business Education Partnership grant.

8.2.8 Other

- Approval of a Settlement and Release Agreement regarding Employee #7307 (enclosed and website attachment).

9. Facilities ACTION ITEMS – NONE**10. Architect's Report**

Administration and HHSDR Architects recommend the approval of Resolution items 10.1 to 10.6 as presented (enclosed and website attachment).

- 10.1.** Approve Resolution No. 1 - Award Contracts with final terms and conditions approved by the Architect and Solicitor
- 10.2.** Approve Resolution No. 2 - Resolution to Approve Purchase of OCIP Insurance
- 10.3.** Approve Resolution No. 3 - Resolution to Approve Purchase of Builder's Risk Insurance
- 10.4.** Approve Resolution No. 4 - Resolution to Appoint Commissioning Agent
- 10.5.** Approve Resolution No. 5 - Resolution to Appoint Geotechnical Inspection Services
- 10.6.** Approve Resolution No. 6 - Resolution to Approve Purchase of Building Permit

11. Superintendent of Record Report

12. Solicitor's Report

13. Information Items

13.1. JOC Brief (enclosed and website attachment).

14. Other Business

15. Visitor Comments

16. Adjournment

NEXT MEETING: Tuesday, September 5, 2023