



AGENDA
Joint Operating Committee Meeting
Tuesday, June 6, 2023
Steel Center, Conference Room B

6:30 PM – Executive Session

7:00 PM – Regular Meeting

Mr. David Schaap, President – Brentwood
Mrs. Calvina Harris, Vice President – Duquesne City

Mr. Pete Giglione – Baldwin Whitehall
Mrs. Gail Hoppe – Bethel Park
Mr. Roger Tachoir – Clairton City
Mr. Travis Stoffer – Elizabeth Forward
Mrs. Lauren DiBeneditto-Huey – South Allegheny

Mr. Wayne Perry – South Park
Mrs. Cara Karstetter – Steel Valley
Mrs. Suzanne Downer – West Jefferson Hills
Mrs. Debra Kostelnik – West Mifflin Area

1. Call to order

- 1.1. Flag Salute
- 1.2. Roll Call

2. Board Member Comments & Visitor Comments on Agenda Items

The agenda was posted on the Steel Center website by 6:00 PM on June 5, 2023. The meeting is open to the public to attend in-person.

3. President Remarks

An executive session was held prior to tonight's meeting for purposes of discussing personnel and legal matters.

4. Student Representatives

5. Presentation – Student Services

6. Minutes

- 6.1. Approval of Minutes from May 2, 2023.

7. Financial ACTION ITEMS

The Administration recommends the approval of the Finance items 7.1 to 7.5 as presented (enclosed and website attachment):

7.1. Treasurer's Report ending April 30, 2023

7.2. Bills to Be Approved

7.2.1 General Fund Check Register – May 2023

7.2.2 General Fund Contracted Services to be Ratified – Over \$1,000 (Included in Check Register listing)

7.2.3 General Fund Purchase Orders to be Ratified —Over \$1,000 – Future Payments

7.2.4 Administrative Fund Check Register – May 2023

7.2.5 Administrative Fund Checks to Approve – Future Payments

7.3 Ratify Student Activity Report for April 2023

7.4 Renovation Fund Treasurer's Report Ending April 30, 2023

7.5 Payment of June and July Invoices

Because there is no meeting scheduled in July, it is recommended that the Board authorize the Administration to pay invoices when received so that they may be paid out of the correct school year. All invoice payments will be ratified at the August meeting.

8. Administrative ACTION ITEMS

The Administration recommends the approval of the Operations, Personnel and Conferences, Seminars & Competitions items as presented.

8.1 Operations

8.1.1 2023-2024 School Calendar - Revised

- Approve the revised 2023-2024 Calendar as presented (enclosed and website attachment).

8.1.2 Worker's Compensation Insurance Renewal

- Approve the renewal with **Henderson Brothers, Inc.** for the worker's compensation insurance through UPMC for the 2023-2024 school year at a cost of **\$21,359** (enclosed and website attachment)

8.1.3 Insurance Renewal

- Approve the renewal with **Henderson Brothers, Inc.** for the insurance policies through Utica Mutual Insurance for the 2023-2024 school year at a cost of **\$68,898** (enclosed and website attachment).

8.1.4 Substitute Teacher Service Agreement

- Approve the agreement with Substitute Teacher Service for the 2023-2024 school year as presented (enclosed and website attachment).

8.1.5 Donation

- Accept the donation of HVAC-R equipment from A-Tech Heating, Cooling & Refrigeration. Total donation valued at **\$9,800** (enclosed and website attachment).

8.1.6 Occupational Advisory Committee Members 2022-2023

- Approve **the following** to serve on the Computer Technology program OAC for 2022-2023:
 - Bailey Anderson
 - Craig Blanock
 - Fred Britvich
 - Josh Camacho
 - Chad Fulton
 - Craig Kushner
 - Troy White
 - Brad Worls

8.1.7 Executive Advisory Council

- Approve the following members to the EAC for the 2022-2023 school year:
 - Matthew Waltman, Workforce and Education Development Director at ABC of Western Pennsylvania
 - Melissa Allenbaugh, Parent/Community Member

8.1.8 “Chill” Program Contract

- Approve the renewal agreement **between Steel Center and Allegheny Health Network** to provide the Chill Program for the 2023-2024 School Year which includes professional and educational service personnel, at a cost of **\$70,000** subject to final terms and conditions approved by the solicitor (enclosed and website attachment).

8.1.9 Frontline Education Proposal

- Approve to accept the proposal and pricing for Absence & Time Solution software at a cost of **\$8,000** as presented subject to final terms and conditions approved by the solicitor (enclosed and website attachment).

8.1.10 Flexible Instruction Plan

- Approve the Flexible Instruction Day Plan for submission to PA Department of Education as presented (enclosed and website attachment).

8.2 Personnel**8.2.1 Supplemental Contracts**

- Approve the following individuals for supplemental contracts for the **2023-2024 school year** with a stipend of **\$1,230 per assignment**:
 - Cosmetology Supervisor – Sandra Knight
 - Mentor Teachers – Robert Eagleson, Rick Heltion, Tanya Busch
 - School Nurse – Jennifer Kastronis
 - SkillsUSA Advisors –Robert Eagleson, Rick Heltion, Erin Heltion, Samantha Brinkman, Maria Inks
 - Lead SkillsUSA: Maria Inks
 - NTHS (National Technical Honor Society) – Stacey Caudill, Michelle Thiry
 - Leadership CTE – Laura Montecalvo

8.2.2 Summer Cosmetology Session

- Approve **Lori Gricar** to hold a Cosmetology summer session for students to earn hours towards certification at a rate of \$26 per hour. The session will run from June 12 to June 30, 2023.

8.2.3 Summer Welding Session

- Approve **Zachary Campbell** to hold a Welding summer session for students for skill development at his respective per diem rate. The session will run from June 7 to June 16, 2023.

8.2.4 Construction Manager

- Approve the hiring of **Matt Fusco** for the Construction Manager position, contingent upon Steel Center's receipt of required clearances prior to the first day of employment, at a daily rate of **\$384.62** for the duration of the Steel Center Renovation project (enclosed and website attachment).

8.2.5 Teacher Resignation

- Accept the resignation of **A. Michael Castelli**, Automotive Technology Teacher for the 2022-2023 school year, effective June 30, 2023.

8.3 Conferences, Seminars & Competitions - NONE

9. Facilities ACTION ITEMS - NONE

10. Architect's Report – ACTION ITEMS

Administration and HHSDR Architects recommend the approval of Resolution items 10.1 to 10.6 as presented (enclosed and website attachment).

- 10.1.** Approve Resolution No. 1 - Award Contracts with final terms and conditions approved by the Architect and Solicitor
- 10.2.** Approve Resolution No. 2 - Resolution to Approve Purchase of OCIP Insurance
- 10.3.** Approve Resolution No. 3 - Resolution to Approve Purchase of Builder's Risk Insurance
- 10.4.** Approve Resolution No. 4 - Resolution to Appoint Commissioning Agent
- 10.5.** Approve Resolution No. 5 - Resolution to Appoint Geotechnical Inspection Services
- 10.6.** Approve Resolution No. 6 - Resolution to Approve Purchase of Building Permit

11. Superintendent of Record Report

12. Solicitor's Report

13. Information Items

- 13.1.** JOC Brief (enclosed and website attachment).
- 13.2.** Discussion regarding potential truck purchase

14. Other Business - Joint Operating Committee Business ACTION ITEMS

14.1. Election of Board Treasurer

- Elect a Board Treasurer for a term of one year beginning July 1, 2023 through June 30, 2024.

14.2. Election of PSBA Voting Delegate – due to PSBA by August 25, 2023

- Elect a voting delegate to the PSBA 2023 Delegate Assembly Meeting to be held on Saturday, November 4, 2023 at 9:00 a.m. at PSBA Headquarters in Mechanicsburg, PA, or via zoom.

15. Visitor Comments

16. Adjournment

NEXT MEETING: Tuesday, August 1, 2023