



**AGENDA**  
**Joint Operating Committee Meeting**  
**Tuesday, June 4, 2024**  
**Mon Valley School – Media Center**

**6:30 PM – Executive Session**

**7:00 PM – Regular Meeting**

Mr. David Schaap, President – Brentwood  
Mrs. Calvina Harris, Vice President – Duquesne City

Mr. Pete Giglione – Baldwin Whitehall  
Mrs. Gail Hoppe – Bethel Park  
Mr. Roger Tachoir – Clairton City  
Mr. Travis Stoffer – Elizabeth Forward  
Mrs. Lauren DiBeneditto Huey – South Allegheny

Mr. Wayne Perry – South Park  
Mrs. Cara Karstetter – Steel Valley  
Mrs. Suzanne Downer – West Jefferson Hills  
Mr. Mark Donahoe – West Mifflin Area

**1. Call to order**

- 1.1. Flag Salute
- 1.2. Roll Call

**2. Board Member Comments & Visitor Comments on Agenda Items**

The agenda was posted on the Steel Center website by 6:00 PM on June 3, 2024. The meeting is open to the public to attend in-person.

**3. President Remarks**

An executive session was held prior to tonight's meeting for purposes of discussing personnel and legal matters, as well as the Act 44 Safety & Security presentation.

The JOC meeting scheduled for July 9, 2024, is canceled. The next meeting will be Tuesday, August 6, 2024.

**4. Student Presentations – NONE**

**5. Other Presentations – Student Services**

## 6. Minutes

- 6.1. Approval of minutes from May 7, 2024.

## 7. Financial ACTION ITEMS

The Administration recommends the approval of the Finance items 7.1 to 7.6 as presented (enclosed and website attachment):

**7.1. Treasurer's Report Ending April 30, 2024**

**7.2. Bills to be Approved**

**7.2.1 General Fund Check Register – Payments May 2024**

**7.2.2 General Fund Contracted Services to be Ratified – Over \$1,000 (Included in Check Register listing)**

**7.2.3 General Fund Purchase Orders to be Ratified —Over \$1,000 – Future Payments**

**7.2.4 Administrative Fund Check Register – Payments May 2024**

**7.2.5 Administrative Fund Checks to Approve – Future Payments**

**7.2.6 Renovation Fund Expenses to be Ratified – Future Payments**

**7.3. Ratify Student Activity Report for April 2024**

**7.4. Renovation Fund Treasurer's Report Ending April 30, 2024**

**7.5. Payment of June and July Invoices**

- Because there is no meeting scheduled in July, it is recommended that the Board authorize the Administration to pay invoices when received so that they may be paid out of the correct school year. All invoice payments will be ratified at the August meeting.

**7.6. Grant Funded Equipment and Supplies Purchases – June 2024**

## 8. Administrative ACTION ITEMS

The Administration recommends the approval of the Operations, Personnel and Conferences, Seminars & Competitions items as presented.

### 8.1 Operations

**8.1.1 Security Services Renewal**

- Approve the agreement with **Kellington Protection Services LLC** to provide security services for the 2024-2025 and 2025-2026 school years subject to final terms and conditions approved by the solicitor (enclosed and website attachment).

**8.1.2 Workers Compensation Insurance Renewal**

- Approve the renewal with **Henderson Brothers, Inc.** for the workers compensation insurance through UPMC for the 2024-2025 school year at a cost of **\$13,946** (enclosed and website attachment).

**8.1.3 Insurance Renewal**

- Approve the renewal with **Henderson Brothers, Inc.** for the insurance policies through Utica Mutual Insurance for the 2024-2025 school year at a cost of **\$77,774** (enclosed and website attachment).

**8.1.4 “Chill” Program Contract**

- Approve the renewal agreement **between Steel Center and Allegheny Clinic** to provide the Chill Program for the 2024-2025 School Year which includes professional and educational service personnel, at a cost of **\$72,100** subject to final terms and conditions approved by the solicitor (enclosed and website attachment).

**8.1.5 Memorandum of Understanding**

- Approve the Memorandum of Understanding between Steel Center CTE and Steel Center Federation of Teachers (AFT Local 3621, AFL-CIO, Classified Employees Unit) as it pertains to additional work during the renovation project subject to final terms and conditions approved by the solicitor (enclosed and website attachment).

**8.2 Personnel****8.2.1 Summer Cosmetology Session**

- Approve **Christine Pickering** to hold a Cosmetology summer session for students to earn hours towards certification at a rate of \$28 per hour. The session will run from June 3 to June 28, 2024.

**8.2.2 Employee Discipline Resolution**

- Approve Discipline Resolution 01-2024 regarding Employee #7317 as presented (enclosed and website attachment).

**8.2.3 Vacant Positions**

- Authorize the Executive Director to make binding offers of employment to fill vacant positions in the 2024-2025 school year to be ratified at the subsequent board meeting.

**8.2.4 Educational Consultant Agreement**

- Approve the services agreement between Steel Center and **Kurt Speicher, Educational Consultant**, to be paid with funds from the COVID-19 Public Health Workforce Supplemental Funding Grant, as presented subject to final terms and conditions approved by the Solicitor (enclosed and website attachment).

**8.3 Conferences, Seminars & Competitions****8.3.1 Advancing Education Together Summit**

- Approve **Kevin Rice** to visit the Western Montgomery Career and Technology Center in Royersford, PA; the Eastern Center for Arts and Technology in Willow Grove, PA; and attend the PDE "Advancing Education Together Summit" in Harrisburg, PA on June 19-21, 2024 at an approximate cost of \$700.

**8.3.2 PACTA Summer Leadership Conference**

- Approve **Tom Bernick** to attend the **PACTA Summer Leadership Conference** at the Penn Stater Conference Center in State College, PA on July 23 through July 25, 2024, at an approximate cost of \$830.

**9. Facilities ACTION ITEMS – NONE****10. Renovation Update – ACTION ITEMS**

Administration and HHSDR Architects recommend the approval of action items 10.1 to 10.2 as presented with final terms and conditions approved by the Architect and Solicitor (enclosed and website attachment):

- 10.1.** Ratify Change Order GC-3 with DiMarco Construction Co. in the amount of **\$119,029.05.**
- 10.2.** Approve Change Order GC-4 REV with DiMarco Construction Co. in the amount of **\$145,342.90.**

**11. Superintendent of Record Report****12. Solicitor's Report****13. Information Items**

- 13.1.** JOC Brief (enclosed and website attachment).

**14. Other Business – Joint Operating Committee Business ACTION ITEMS**

**14.1. Election of Board Treasurer**

- Elect a Board Treasurer for a term of one year beginning July 1, 2024 through June 30, 2025.

**14.2. Election of PSBA Voting Delegate – due to PSBA by August 30, 2024**

- Elect a voting delegate to the PSBA 2023 Delegate Assembly Meeting to be held on Saturday, November 2, 2024 at 9:00 a.m. at PSBA Headquarters in Mechanicsburg, PA, or via zoom.

**14.3. Superintendent of Record**

- It is recommended that the Board reappoint **Dr. Randal Lutz** as Superintendent of Record for a two-year term from July 1, 2024 to June 30, 2026 with an annual salary to be paid monthly as presented.

**15. Visitor Comments**

**16. Adjournment**

**NEXT MEETING: August 6, 2024 at Mon Valley School – Media Center**