



**AGENDA**  
**Joint Operating Committee Meeting**  
**Tuesday, May 7, 2024**  
**Mon Valley School – Media Center**

**6:30 PM – Executive Session**

**7:00 PM – Regular Meeting**

Mr. David Schaap, President – Brentwood  
Mrs. Calvina Harris, Vice President – Duquesne City

Mr. Pete Giglione – Baldwin Whitehall  
Mrs. Gail Hoppe – Bethel Park  
Mr. Roger Tachoir – Clairton City  
Mr. Travis Stoffer – Elizabeth Forward  
Mrs. Lauren DiBeneditto Huey – South Allegheny

Mr. Wayne Perry – South Park  
Mrs. Cara Karstetter – Steel Valley  
Mrs. Suzanne Downer – West Jefferson Hills  
Mr. Mark Donahoe – West Mifflin Area

**1. Call to order**

- 1.1. Flag Salute
- 1.2. Roll Call

**2. Board Member Comments & Visitor Comments on Agenda Items**

The agenda was posted on the Steel Center website by 6:00 PM on May 6, 2024. The meeting is open to the public to attend in-person.

**3. President Remarks**

An executive session was held prior to tonight's meeting for purposes of discussing personnel and legal matters.

**4. Student Presentations – SkillsUSA**

**5. Other Presentations**

**6. Minutes**

- 6.1. Approval of minutes from April 2, 2024.

## 7. Financial ACTION ITEMS

The Administration recommends the approval of the Finance items 7.1 to 7.4 as presented (enclosed and website attachment):

**7.1.** Treasurer's Report Ending March 31, 2024

**7.2.** Bills to be Approved

**7.2.1** General Fund Check Register – Payments April 2024

**7.2.2** General Fund Contracted Services to be Ratified – Over \$1,000 (Included in Check Register listing)

**7.2.3** General Fund Purchase Orders to be Ratified —Over \$1,000 – Future Payments

**7.2.4** Administrative Fund Check Register – Payments April 2024

**7.2.5** Administrative Fund Checks to Approve – Future Payments

**7.2.6** Renovation Fund Expenses to be Ratified – Future Payments

**7.3.** Ratify Student Activity Report for March 2024

**7.4.** Renovation Fund Treasurer's Report Ending March 31, 2024

The Administration recommends the approval of the **2024-2025 Steel Center Combined Budget items** 7.5 to 7.6 as presented (previously distributed & website attachment):

**7.5.** Approve the Steel Center 2024-2025 **General Operating Budget** in the total amount of \$7,578,699 as presented.

**7.6.** Approve the Steel Center 2024-2025 **Administrative Budget** in the total amount of \$220,282 as presented.

## 8. Administrative ACTION ITEMS

The Administration recommends the approval of the Operations, Personnel and Conferences, Seminars & Competitions items as presented.

### 8.1 Operations

#### 8.1.1 2024-2025 School Calendar

- Approve the 2024-2025 Calendar as presented (enclosed and website attachment).

#### 8.1.2 Occupational Advisory Committee Members 2023-2024

- Approve Chelsea Klingman, RN, to serve on the Medical Professions Occupational Advisory Committee (OAC) for 2023-2024.

**8.1.3 Vehicle and Equipment Donations**

- Accept the donations from the following for vehicles and equipment used in the applicable program area as presented (enclosed and website attachment):
  - Dean Honda, materials in the amount of \$7,000.
  - Nicholas Rivituso, vehicle in the amount of \$2,700.
  - Tracy Ford-Epperson, vehicle in the amount of \$8,400.
  - Janet Roberto, vehicle in the amount of \$2,400.

**8.1.4 Student Discipline Agreement**

- Approve the Student Discipline Agreement pertinent to student #24066 as presented (enclosed and website attachment).

**8.1.5 Student Discipline Agreement**

- Approve the Student Discipline Agreement pertinent to student #25051 as presented (enclosed and website attachment).

**8.2 Personnel****8.2.1 Supervisor of Building & Grounds Position**

- Approve the hiring of **Thomas Bernick** as Supervisor of Building & Grounds with salary and benefits consistent with the Act 93 Agreement, as presented (enclosed and website attachment).

**8.2.2 Summer Teacher Supplemental Rate**

- Approve the following professional bargaining unit employees to be paid the supplemental rate of \$28 per hour for up to the amount of time designated to each for program curriculum work:
  - Rachel Arovits, 80 hours
  - Kurt Blanock, 35 hours
  - Zachary Campbell, 100 hours
  - Bob Eagleson, 50 hours
  - Amanda Kate (Kutrufis) Gorrington, 100 hours
  - Michael Guckes, 100 hours
  - Erin Heltion, 100 hours
  - Rick Heltion, 60 hours
  - Nathan Horrell, 100 hours
  - Jennifer Kastronis, 20 hours
  - Heather Kusbit, 40 hours
  - Sandra Knight, 80 hours

- Joseph Pace, 100 hours
- Nicholas Rivituso, 80 hours
- Nichole Zeigler, 80 hours

### **8.2.3 Summer Per Diem Rate**

- Approve the following professional bargaining unit employees to be paid their respective per diem rate for up the amount of time designated to each for work:
  - Stacey Caudill, 10 days
  - Shannon Hinkle, 10 days
  - Laura Montecalvo, 10 days
  - Angela Eberhart, 5 days
  - Fiona Sutton, 5 days

## **8.3 Conferences, Seminars & Competitions**

### **8.3.1 PACTA Summer Leadership Conference**

- Approve **Kevin Rice, Scott Kane, and Kaitlyn Youngstead** to attend the **PACTA Summer Leadership Conference** at the Penn Stater Conference Center in State College, PA on July 23 through July 25, 2024, at an approximate cost of **\$2,500**.

### **8.3.2 National Registry of EMT Exam for Certification**

- Approve **Nichole Zeigler**, Public Safety teacher, along with **10 Public Safety students**, to travel to **West Virginia Northern Community College** in Wheeling, WV on May 9, 2024, for the students to take the National Registry of Emergency Medical Technicians written examination for certification. All attendees will travel via a contracted bus company.

## **9. Facilities ACTION ITEMS - NONE**

## **10. Renovation Update**

## **11. Superintendent of Record Report**

## **12. Solicitor's Report**

## **13. Information Items**

### **13.1. JOC Brief (enclosed and website attachment).**

**14. Other Business**

**15. Visitor Comments**

**16. Adjournment**

**NEXT MEETING: June 4, 2024 at Mon Valley School – Media Center**