



**AGENDA**  
**Joint Operating Committee Meeting**  
**Tuesday, May 6, 2025**  
**Mon Valley School – Media Center**

**6:30 PM – Executive Session**

**7:00 PM – Regular Meeting**

Mr. David Schaap, President – Brentwood  
Mrs. Calvina Harris, Vice President – Duquesne City

Mr. Pete Giglione – Baldwin Whitehall  
Mrs. Gail Hoppe – Bethel Park  
Mr. Roger Tachoir – Clairton City  
Mr. Travis Stoffer – Elizabeth Forward  
Mrs. Lauren DiBeneditto Huey – South Allegheny

Mr. Wayne Perry – South Park  
Mrs. Cara Karstetter – Steel Valley  
Mrs. Suzanne Downer – West Jefferson Hills  
Mr. Mark Donahoe – West Mifflin Area

**1. Call to order**

- 1.1. Flag Salute
- 1.2. Roll Call

**2. Board Member Comments & Visitor Comments on Agenda Items**

The agenda was posted on the Steel Center website by 6:00 PM on May 5, 2025. The meeting is open to the public to attend in-person.

**3. President Remarks**

An executive session was held prior to tonight's meeting for purposes of discussing personnel and legal matters.

**4. Student Presentations – SkillsUSA**

**5. Other Presentations**

## 6. Minutes

- 6.1. Approval of minutes from April 1, 2025.

## 7. Financial ACTION ITEMS

The Administration recommends the approval of the Finance items 7.1 to 7.4 as presented (enclosed and website attachment):

7.1. Treasurer's Report Ending March 31, 2025

7.2. Bills to be Approved

7.2.1 General Fund Check Register – Payments April 2025

7.2.2 General Fund Contracted Services to be Ratified – Over \$1,000 (Included in Check Register listing)

7.2.3 General Fund Purchase Orders to be Ratified —Over \$1,000 – Future Payments

7.2.4 Administrative Fund Check Register – Payments April 2025

7.2.5 Administrative Fund Checks to Approve – Future Payments

7.2.6 Renovation Fund Expenses to be Ratified – Future Payments

7.3. Ratify Student Activity Report for March 2025

7.4. Renovation Fund Treasurer's Report Ending March 31, 2025

The Administration recommends the approval of the **2025-2026 Steel Center Combined Budget items** 7.5 to 7.6 as presented (previously distributed & website attachment):

7.5. Approve the Steel Center 2025-2026 **General Operating Budget** in the total amount of **\$8,083,760** as presented.

7.6. Approve the Steel Center 2025-2026 **Administrative Budget** in the total amount of **\$220,782** as presented.

## 8. Administrative ACTION ITEMS

The Administration recommends the approval of the Operations, Personnel and Conferences, Seminars & Competitions items as presented.

### 8.1 Operations

8.1.1 **Central Susquehanna Intermediate Unit (CSIU) Agreement**

- Approve to renew the Agreement with CSIU for **Student Information System Software** for the 2025-2026 School Year at an approximate cost of **\$19,729** (enclosed and website attachment).
- Approve to renew the Agreement with CSIU for the following **Financial Software Applications** for the 2025-2026. The total cost will be approximately **\$16,739** (enclosed and website attachment).

**8.1.2 Occupational Advisory Committee Member**

- Approve the following individual to serve on Electrical Construction's OAC for the 2024-2025 school year:
  - Mike Mroz, Cardello Electric Supply

**8.1.3 2025-2026 School Calendar**

- Approve the 2025-2026 Calendar as presented (enclosed and website attachment).

**8.1.4 Vehicle Donations**

- Accept the vehicle donations from the following individuals as presented:
  - Derek Schmotzer, vehicle valued at **\$3,262**
  - Ahmad Craig, vehicle valued at **\$4,613**

**8.1.5 Obsolete and/or Surplus Equipment**

- Declare obsolete and/or surplus the equipment listed with all items of potential value being sent to auction as presented (enclosed and website attachment).

**8.1.6 Allegheny Health Network "CHILL" Agreement**

- Approve the renewal agreement **between Steel Center and Allegheny Clinic** to provide the Chill Program for the 2025-2026 School Year which includes professional and educational service personnel, at a cost of \$subject to final terms and conditions approved by the solicitor (enclosed and website attachment).

**8.2 Personnel****8.2.1 Teacher Supplemental Hours**

- Approve the following professional bargaining unit employees to be paid the supplemental rate of \$28 per hour for up to the amount of time designated to each for program curriculum work during the summer 2025:
  - Rachel Arovits, 40 hours
  - Kurt Blanock, 32 hours
  - Patrick Canavan, 80 hours
  - Amanda Kate (Kutrufis) Gorrington, 80 hours
  - Michael Guckes, 120 hours
  - Erin Heltion, 80 hours
  - Nathan Horrell, 80 hours
  - Jennifer Kastronis, 15 hours
  - Heather Kusbit, 40 hours

- Sandra Knight, 40 hours
- Nicholas Rivituso, 60 hours
- Joseph Pace, 120 hours
- Nichole Zeigler, 80 hours

#### **8.2.2 Professional Staff Per Diem Work**

- Approve the following professional bargaining unit employees to be paid their respective per diem rate for up the amount of time designated to each for work during the summer 2025:
  - Stacey Caudill, 10 days
  - Angela Eberhart, 5 days
  - Shannon Hinkle, 10 days
  - Laura Montecalvo, 10 days
  - Fiona Sutton, 5 days

#### **8.2.3 Unpaid Employee Leave**

- Approve intermittent unpaid leave in accordance with the Family and Medical Leave Act (FMLA) for Employee #3198 effective date to be determined.

#### **8.2.4 Cosmetology Summer School**

- Approve **Erica Evans** to hold a Cosmetology summer session for students to earn hours towards certification at a rate of \$28 per hour. The session will run from June 9 to June 27, 2025.

### **8.3 Conferences, Seminars & Competitions – NONE**

## **9. Facilities ACTION ITEMS – NONE**

## **10. Renovation Update – ACTION ITEMS**

The Administration recommends the approval of action items 10.1 as presented.

### **10.1. Educational Furniture**

- Approve the purchase of educational furniture as part of the renovation from P.E.M.Co/W.B. Mason in the total amount of **\$273,445.56** as presented (enclosed and website attachment).

**11. Superintendent of Record Report**

**12. Solicitor's Report**

**13. Information Items**

**13.1. JOC Brief** (enclosed and website attachment).

**13.2. Discussion of Grant Funded Equipment Purchases**

**14. Other Business – Joint Operating Committee Business ACTION ITEMS**

**14.1. Election of PSBA Voting Delegate** – due to PSBA by June 27, 2025

- Elect a voting delegate to the PSBA 2025 Delegate Assembly Meeting to be held on Tuesday, October 21, 2025, at 2:30 p.m. at Kalahari Resorts & Conventions in Pocono Manor, PA.

**15. Visitor Comments**

**16. Adjournment**

**NEXT MEETING: June 3, 2025, at Mon Valley School – Media Center.**