



**AGENDA**  
**Joint Operating Committee Meeting**  
**Tuesday, February 4, 2025**  
**Mon Valley School – Media Center**

**6:30 PM – Executive Session**

**7:00 PM – Regular Meeting**

Mr. David Schaap, President – Brentwood  
Mrs. Calvina Harris, Vice President – Duquesne City

Mr. Pete Giglione – Baldwin Whitehall  
Mrs. Gail Hoppe – Bethel Park  
Mr. Roger Tachoir – Clairton City  
Mr. Travis Stoffer – Elizabeth Forward  
Mrs. Lauren DiBeneditto Huey – South Allegheny

Mr. Wayne Perry – South Park  
Mrs. Cara Karstetter – Steel Valley  
Mrs. Suzanne Downer – West Jefferson Hills  
Mr. Mark Donahoe – West Mifflin Area

**1. Call to order**

- 1.1.** Flag Salute
- 1.2.** Roll Call

**2. Board Member Comments & Visitor Comments on Agenda Items**

The agenda was posted on the Steel Center website by 6:00 PM on February 3, 2025. The meeting is open to the public to attend in-person.

**3. President Remarks**

**4. Student Presentations – NTHS**

**5. Other Presentations**

**6. Minutes**

- 6.1.** Approval of minutes from December 10, 2024.

## 7. Financial ACTION ITEMS

The Administration recommends the approval of the Finance items 7.1 to 7.6 as presented (enclosed and website attachment):

**7.1.** Treasurer's Report Ending November 30, 2024

**7.2.** Treasurer's report Ending December 31, 2024

**7.3.** Bills to be Approved

**7.3.1** General Fund Check Register – Payments December 2024 – January 2025

**7.3.2** General Fund Contracted Services to be Ratified – Over \$1,000 (Included in Check Register listing)

**7.3.3** General Fund Purchase Orders to be Ratified —Over \$1,000 – Future Payments

**7.3.4** Administrative Fund Check Register – Payments December 2024 – January 2025

**7.3.5** Administrative Fund Checks to Approve – Future Payments

**7.3.6** Renovation Fund Expenses to be Ratified – Future Payments

**7.4.** Ratify Student Activity Report for December 2024

**7.5.** Renovation Fund Treasurer's Report Ending November 30, 2024

**7.6.** Renovation Fund Treasurer's Report Ending December 31, 2024

## 8. Administrative ACTION ITEMS

The Administration recommends the approval of the Operations, Personnel and Conferences, Seminars & Competitions items as presented.

### 8.1 Operations

#### 8.1.1 Occupational Advisory Committee Members

- Approve the following individuals to serve on Electrical Construction's Occupational Advisory Committee (OAC) for the 2024-2025 school year:
  - Brian Kinger, Triple Crown Electric
  - Ken Losteter, Triple Crown Electric

#### 8.1.2 Donations

- Accept the following donations from A-Tech Heating, Cooling & Refrigeration for the HVACR program with a total value of \$3,314.38:
  - 4 used furnaces (\$1,600)
  - 1 new furnace (\$1,614.38)
  - 2 thermostats (\$100)

**8.2 Personnel****8.2.1 Employee Resignation**

- Accept the resignation of **Carla Mastracci**, Service employee for the 2024-2025 school year with an anticipated last day of February 21, 2025.

**8.3 Conferences, Seminars & Competitions****8.3.1 EMS Update Conference**

- Approve Public Safety Instructor **Nichole Zeigler** to attend the EMS UPDATE Conference on March 20-22, 2025, at Seven Springs Mountain Resort at an approximate cost of \$850 (enclosed and website attachment).

**8.3.2 PACTA Symposium and Committee Meeting**

- Approve Executive Director **Kevin Rice** to attend the PACTA Pathways to Career Readiness Symposium and winter Executive Committee meeting on February 12-14, 2025, in Hershey, PA at an approximate cost of \$800 (enclosed and website attachment).

**8.3.3 ACTE National Policy Seminar**

- Approve Executive Director Kevin Rice to attend the ACTE National Policy Seminar on March 16-19, 2025, in Washington, D.C. Expenses to be paid by PACTA Western Region (enclosed and website attachment).

**8.3.4 PACTESP Mid-Winter Conference**

- Approve Assistant Principal **Kaitlyn Youngstead** and Special Education Facilitator **Fiona Sutton** to attend the PACTESP Mid-Winter Conference on March 10-11, 2025, in Harrisburg, PA at an approximate cost of \$1900 (enclosed and website attachment).

**9. Facilities ACTION ITEMS – NONE****10. Renovation Update****11. Superintendent of Record Report****12. Solicitor's Report**

**13. Information Items**

**13.1. JOC Brief** (enclosed and website attachment).

**13.2. 2025-2026 Budget Process Discussion** (enclosed and website attachment).

**13.3. Pennsylvania Department of Labor and Industry Thresholds**

- The following thresholds became effective January 1, 2025:
  - Competitive sealed bids: \$23,800 and above
  - Quotes: \$12,900 to \$23,799
  - No statutory requirements: \$1, to \$12,899

**14. Other Business**

**15. Visitor Comments**

**16. Adjournment**

**NEXT MEETING: March 4, 2025, at Mon Valley School – Media Center.**