



AGENDA
Joint Operating Committee Meeting
Tuesday, November 11, 2025
Mon Valley School – Media Center

6:30 PM – Executive Session

7:00 PM – Regular Meeting

Mr. David Schaap, President – Brentwood
Mrs. Calvina Harris, Vice President – Duquesne City

Mr. Pete Giglione – Baldwin Whitehall
Mrs. Gail Hoppe – Bethel Park
Mr. Roger Tachoir – Clairton City
Mr. Travis Stoffer – Elizabeth Forward
Mrs. Lauren DiBeneditto Huey – South Allegheny

Mr. Wayne Perry – South Park
Mrs. Cara Karstetter – Steel Valley
Mrs. Suzanne Downer – West Jefferson Hills
Mr. Mark Donahoe – West Mifflin Area

1. Call to order

- 1.1. Flag Salute
- 1.2. Roll Call

2. Board Member Comments & Visitor Comments on Agenda Items

The agenda was posted on the Steel Center website by 6:00 PM on November 10, 2025.
The meeting is open to the public to attend in-person.

3. President Remarks

An executive session was held prior to tonight's meeting for purposes of discussing personnel and legal matters.

4. Student Presentations – SkillsUSA

5. Other Presentations

6. Minutes

- 6.1. Approval of minutes from October 7, 2025 (enclosed and website attachment).

7. Financial ACTION ITEMS

The Administration recommends the approval of the Finance items 7.1 to 7.4 as presented (enclosed and website attachment):

- 7.1. Treasurer's Report Ending September 30, 2025

- 7.2. Bills to be Approved

- 7.2.1 General Fund Check Register – Payments October 2025

- 7.2.2 General Fund Contracted Services to be Ratified – Over \$1,000 (Included in Check Register listing)

- 7.2.3 General Fund Purchase Orders to be Ratified —Over \$1,000 – Future Payments

- 7.2.4 Administrative Fund Check Register – Payments October 2025

- 7.2.5 Administrative Fund Checks to Approve – Future Payments

- 7.2.6 Renovation Fund Expenses to be Ratified – Future Payments

- 7.3. Ratify Student Activity Report for September 2025

- 7.4. Renovation Fund Treasurer's Report Ending September 30, 2025

8. Administrative ACTION ITEMS

The Administration recommends the approval of the Operations, Personnel and Conferences, Seminars & Competitions items as presented.

8.1 Operations

8.1.1 Vehicle Donation

- Accept the vehicle donation from William Downer valued at **\$5,921**.

8.1.2 Occupational Advisory Committee Members

- Approve the individuals to serve on the designated program area's Occupational Advisory Committee (OAC) for the 2025-2026 school year as presented (enclosed and website attachment).

8.1.3 PSBA Policy Services Contract

- Approve the professional services contract with **Pennsylvania School Boards Association (PSBA)** for policy review services in the amount of \$7,200 as presented subject to final terms and conditions approved by the solicitor (enclosed and website attachment).

8.1.4 Obsolete and/or Surplus Equipment

- Declare obsolete and/or surplus the following program equipment with items of potential value being sent to auction:
 - Powermatic Shaper
 - Jet Jointer/Planer
 - Rational Convection Oven
 - Halo Heat Warmer
 - Ten Burner Cook Range

8.1.5 Budget Impasse Resolution

- Adopt the resolution urging the Pennsylvania General Assembly to end the state budget impasse as presented (enclosed and website attachment).

8.2 Personnel**8.2.1 Cosmetology Evening Classes**

- Approve **Sandra Knight** to hold evening classes for 2025-2026 cosmetology students to obtain additional hours toward their certification to be paid at the per diem rate.

8.3 Conferences, Seminars & Competitions

8.3.1 Approve **Scott Kane** to attend **2026 Annual Global Professional Development Program for CTE Administrators** January 15th-19th, 2026 in the Dominican Republic at an approximate total cost of \$3,500. A scholarship in the amount of \$3,000 awarded by EF Educational Tours will be applied to the total cost (enclosed and website attachment).

8.3.2 Approve **Kevin Rice** to participate in **PDE Approved Program Evaluation Site Visit** of the Kensington High School for the Creative and Performing Arts and Kensington Health Sciences Academy December 2–4, 2025, in Philadelphia, PA. Travel costs will be paid for by the Pennsylvania Department of Education.

9. Facilities ACTION ITEMS – NONE**10. Renovation Update – ACTION ITEMS****10.1. Camera System**

- Approve the purchase of Verkada camera system as part of the renovation from Questeq in the amount of **\$132,952** (enclosed and website attachment).

10.2. Educational Furniture

- Approve the purchase of furniture as part of the renovation from P.E.M.Co/W.B. Mason in the total amount of **\$71,085.96** (enclosed and website attachment).

10.3. First Floor Flex Space

- Authorize the Executive Director to approve a change order not to exceed **\$100,000** for revising the existing plans for the First Floor Flex Space as presented (enclosed and website attachment).

11. Superintendent of Record Report

12. Solicitor's Report

13. Information Items

13.1. JOC Brief (enclosed and website attachment).

13.2. Policy Revisions – First Read

- First read of the following revised policies (enclosed and website attachment):
 - Policy 601 Fiscal Objectives
 - Policy 602 Budget Planning
 - Policy 603 Budget Preparation
 - Policy 604 Budget Adoption
 - Policy 607 Tuition Income
 - Policy 608 Bank Accounts
 - Policy 609 Investment of Funds
 - Policy 610 Purchases Subject to Bid/Quotation
 - Policy 611 Purchases Budgeted
 - Policy 612 Purchases Not Budgeted

14. Other Business

15. Visitor Comments

16. Adjournment

NEXT MEETING: December 9, 2025, at Mon Valley School – Media Center.