



AGENDA
Joint Operating Committee Meeting
Tuesday, October 7, 2025
Mon Valley School – Media Center

6:30 PM – Executive Session

7:00 PM – Regular Meeting

Mr. David Schaap, President – Brentwood
Mrs. Calvina Harris, Vice President – Duquesne City

Mr. Pete Giglione – Baldwin Whitehall
Mrs. Gail Hoppe – Bethel Park
Mr. Roger Tachoir – Clairton City
Mr. Travis Stoffer – Elizabeth Forward
Mrs. Lauren DiBeneditto Huey – South Allegheny

Mr. Wayne Perry – South Park
Mrs. Cara Karstetter – Steel Valley
Mrs. Suzanne Downer – West Jefferson Hills
Mr. Mark Donahoe – West Mifflin Area

1. Call to order

- 1.1. Flag Salute
- 1.2. Roll Call

2. Board Member Comments & Visitor Comments on Agenda Items

The agenda was posted on the Steel Center website by 6:00 PM on October 6, 2025. The meeting is open to the public to attend in-person.

3. President Remarks

An executive session was held prior to tonight's meeting for purposes of discussing personnel and legal matters.

4. Student Presentations – National Technical Honor Society

5. Other Presentations

6. Minutes

- 6.1. Approval of minutes from September 2, 2025 (enclosed and website attachment).

7. Financial ACTION ITEMS

The Administration recommends the approval of the Finance items 7.1 to 7.4 as presented (enclosed and website attachment):

7.1. Treasurer's Report Ending August 31, 2025

7.2. Bills to be Approved

7.2.1 General Fund Check Register – Payments September 2025

7.2.2 General Fund Contracted Services to be Ratified – Over \$1,000 (Included in Check Register listing)

7.2.3 General Fund Purchase Orders to be Ratified —Over \$1,000 – Future Payments

7.2.4 Administrative Fund Check Register – Payments September 2025

7.2.5 Administrative Fund Checks to Approve – Future Payments

7.2.6 Renovation Fund Expenses to be Ratified – Future Payments

7.3. Ratify Student Activity Report for August 2025

7.4. Renovation Fund Treasurer's Report Ending August 31, 2025

8. Administrative ACTION ITEMS

The Administration recommends the approval of the Operations, Personnel and Conferences, Seminars & Competitions items as presented.

8.1 Operations

8.1.1 Obsolete and/or Surplus Equipment

- Declare obsolete and/or surplus the equipment listed with all items of potential value being sent to auction as presented (enclosed and website attachment).

8.2 Personnel

8.2.1 Advertising and Design Instructor

- Ratify the hiring of **Thomas Thompson** for the Advertising & Design Instructor position for the 2025-2026 school year. His salary will be Lane 1, Step 4 at \$54,656.22 plus benefits as stated in the Professional Employee Contract (enclosed and website attachment).

8.2.2 Advisor Resignation

- Approve the resignation of **Michelle Thiry** as a National Association of Home Builders Student Chapter Advisor for the 2025-2026 school year.

8.2.3 Supplemental Contract

- Approve **Nolan Bergamasco** for a supplemental contract as NAHB (National Association of Home Builders) Student Chapter Advisor for the 2025-2026 school year with a stipend of \$1,230.

8.3 Conferences, Seminars & Competitions**8.3.1 Ratify Kevin Rice to attend the PACTA State Officer and Executive Committee**

Meetings on September 29 – October 1, 2025, at the Toftrees Conference Center in State College, PA at an approximate cost of \$50.00. Additional costs were paid by PACTA.

8.3.2 Approve Tricia Cousino to attend the School Board Secretaries Conference on

October 30-31, 2025, at the PSBA Headquarters in Mechanicsburg, PA at an approximate cost of \$550. Additional costs are paid by PSBA.

8.3.3 Approve 20 SkillsUSA student officers/leaders and 2 faculty advisors to attend the SkillsUSA Western Region Fall Leadership Conference on October 29-31, 2025, at Seven Springs Mountain Resort at an approximate cost of \$12,000 for registrations, lodging, fees, and transportation.**8.3.4 Approve Nichole Zeigler, Fiona Sutton, and Angela Eberhart to attend the Integrated Learning Conference on November 5-7, 2025, at the Penn Stater Hotel & Conference Center at an approximate cost of \$3,000.****8.3.5 Approve 8 students and 2 instructors, Joseph Pace and Michael Guckes, to attend a visit at the University of Northwestern Ohio on November 7, 2025, at an approximate cost of \$600.****9. Facilities ACTION ITEMS – NONE****10. Renovation Update – ACTION ITEMS****10.1. Educational Furniture**

- Approve the purchase of furniture as part of the renovation from P.E.M.Co/W.B. Mason in the total amount of **\$19,874.94** (enclosed and website attachment).

11. Superintendent of Record Report**12. Solicitor's Report**

13. Information Items

13.1. JOC Brief (enclosed and website attachment).

14. Other Business

14.1 PSBA Officers – Steel Center is eligible to cast one vote for each officer to be submitted electronically by the Board Secretary by October 15, 2025. The nominees are (enclosed and website attachment with biographies):

- 2026 President-Elect (1 Year Term)
 - Holly Arnold, Tunkhannock Area School District
- 2026 Vice President (1 Year Term)
 - Matt Vannoy, Sharon City School District
- 2026-2027 W-3 Sectional Advisor (2 Year Term) – Choose One
 - Antonio Paris, Riverview School District
 - Erik Meredith, East Allegheny School District
- PSBA Insurance Trustees (3 Year Term, ending December 31, 2027) – Choose Two
 - Kathy K. Swope
 - Roberta M. Marcus

15. Visitor Comments

16. Adjournment

NEXT MEETING: November 11, 2025, at Mon Valley School – Media Center.