



AGENDA
Joint Operating Committee Meeting
Tuesday, October 4, 2022
Steel Center, Conference Room B

6:30 PM – Executive Session

7:00 PM – Regular Meeting

Mr. David Schaap, President – Brentwood
Mrs. Calvina Harris, Vice President – Duquesne City

Mr. Pete Giglione – Baldwin Whitehall
Mrs. Gail Hoppe – Bethel Park
Mr. Roger Tachoir – Clairton City
Mr. Travis Stoffer – Elizabeth Forward
Mrs. Lauren DiBeneditto Huey – South Allegheny

Mr. Wayne Perry – South Park
Mrs. Cara Karstetter – Steel Valley
Mrs. Suzanne Downer – West Jefferson Hills
Mrs. Debra Kostelnik – West Mifflin Area

1. Call to order

- 1.1. Flag Salute
- 1.2. Roll Call

2. Board Member Comments & Visitor Comments on Agenda Items

The agenda was posted on the Steel Center website by 6:00 PM on October 3, 2022. The meeting is open to the public to attend in-person.

3. President Remarks

An executive session was held prior to tonight's meeting for purposes of discussing personnel and legal matters.

4. Student Representative – Skills USA

5. Presentations

6. Minutes

- 6.1. Approval of Minutes from September 6, 2022.

7. Financial ACTION ITEMS

The Administration recommends the approval of the Finance items 7.1 to 7.3 as presented (enclosed and website attachment):

7.1. Treasurer's Report Ending August 31, 2022

7.2. Bills to Be Approved

7.2.1 General Fund Check Register – Payments September 2022

7.2.2 General Fund Contracted Services to be Ratified – Over \$1,000 (Included in Check Register listing)

7.2.3 General Fund Purchase Orders to be Ratified —Over \$1,000 – Future Payments

7.2.4 Administrative Fund Check Register – Payments September 2022

7.2.5 Administrative Fund Checks to Approve – Future Payments

7.3 Ratify Student Activity Report for August 2022

8. Administrative ACTION ITEMS

The Administration recommends the approval of the Operations, Personnel and Conferences, Seminars & Competitions items as presented.

8.1 Operations

8.1.1 Obsolete/Surplus Equipment

- Declare obsolete and surplus the technology and miscellaneous items as presented (enclosed and website attachment).

8.1.2 Obsolete Equipment Auction

- Approve hiring Hostetter Auctioneers, Beaver Falls, PA for an online auction of the technology devices declared obsolete in item 8.1.1 as presented (enclosed and website attachment).

8.1.3 E-Rate Services Proposal

- Approve the Category1 and Category 2 E-rate Services Proposal with **Questeq** as presented (enclosed and website attachment).

8.1.4 Occupational Advisory Committee Members 2022-2023

- Approve the individuals to serve on the various program areas OAC for 2022-2023 as presented (enclosed and website attachment).

8.1.5 Executive Advisory Council Members 2022-2023

- Approve the individuals to serve on the EAC for 2022-2023 as presented (enclosed and website attachment).

8.1.6 Vehicle Donation

- Accept donation of a 2003 Nissan Frontier pick-up truck from **Mark Mariani** valued at \$4,300.

8.2 Personnel**8.2.1 Student Services Personnel**

- Authorize Executive Director to make a binding offer of employment between board meetings for the following positions to be ratified at the subsequent JOC board meeting.
 - School Counselor
 - Special Education Learning Facilitator
 - Student Services Secretary
 - Work-Based Learning Coordinator

8.2.2 Welding Instructor

- Authorize Executive Director to make a binding offer of employment between board meetings to fill the position of Welding Instructor to be ratified at the subsequent JOC board meeting.

8.2.3 Instructional Aide Position

- Ratify the hiring of **Amanda Bisignano**, 10-Month Instructional Aide, at a 60-day probationary rate of \$15.00 per hour and moving on day 61 to Step 1 salary of \$22,766.40 plus benefits as stated in the Classified Employee Contract (enclosed and website attachment).

8.2.4 Instructional Aide Position

- Ratify the hiring of **Darlene Seibel**, 10-Month Instructional Aide, at a 60-day probationary rate of \$15.00 per hour and moving on day 61 to Step 1 salary of \$22,766.40 plus benefits as stated in the Classified Employee Contract (enclosed and website attachment).

8.2.5 Recall of Professional Employee from June 7, 2022

- Approve to rescind the recall of **Sheila Parker**, professional employee furloughed on May 1, 2018, for the position of Work-Based Learning Coordinator for the 2022-2023 school year.

8.2.6 Substitute Employees

- Approve hiring the following Substitute Employees for the 2022-2023 School Year at the approved daily substitute rate per classification of assignment.
 - **Patrick Milko**, Substitute Teacher and Substitute Instructional Aide
 - **Cheryl Rice**, Substitute Teacher and Substitute Classified
 - **Caroline Rice**, Substitute Classified

8.2.7 Advertising and Design Student Intern

- Approve hiring **Katelyn Korbe**, a senior from Brentwood High School, as the Advertising and Design Student Intern at a rate of \$7.50 per hour as part of Steel Center's Work-Based Learning Program.

8.3 Conferences, Seminars & Competitions

- 8.3.1** Approve 20 SkillsUSA student officers/leaders and 2 faculty members to attend **SkillsUSA Leadership Conference** on October 26-28, 2022, at Seven Springs Mountain Resort at an approximate cost of **\$11,000** for registrations, lodging fees, and transportation.

9. Facilities ACTION ITEMS**10. Superintendent of Record Report****11. Solicitor's Report****12. Information Items**

12.1. JOC Brief (to be sent separately and website attachment).

12.2. Policy 718 Animals in School

- Second read of amended Policy 718 Animals in School (distributed in September 2022 materials).
- Approve the amended Policy 718 Animals in School

13. Other Business**14. Visitor Comments****15. Adjournment**

NEXT MEETING: Tuesday, October 4, 2022