



AGENDA
Joint Operating Committee Meeting
Tuesday, October 3, 2023
Steel Center, Conference Room B

6:30 PM – Executive Session

7:00 PM – Regular Meeting

Mr. David Schaap, President – Brentwood
Mrs. Calvina Harris, Vice President – Duquesne City

Mr. Pete Giglione – Baldwin Whitehall
Mrs. Gail Hoppe – Bethel Park
Mr. Roger Tachoir – Clairton City
Mr. Travis Stoffer – Elizabeth Forward
Mrs. Lauren DiBeneditto Huey – South Allegheny

Mr. Wayne Perry – South Park
Mrs. Cara Karstetter – Steel Valley
Mrs. Suzanne Downer – West Jefferson Hills
Mrs. Debra Kostelnik – West Mifflin Area

1. Call to order

- 1.1. Flag Salute
- 1.2. Roll Call

2. Board Member Comments & Visitor Comments on Agenda Items

The agenda was posted on the Steel Center website by 6:00 PM on October 2, 2023. The meeting is open to the public to attend in-person.

3. President Remarks

An executive session was held prior to tonight's meeting for purposes of discussing personnel and legal matters.

4. Student Representative

5. Presentation

6. Minutes

- 6.1. Approval of minutes from September 5, 2023.

7. Financial ACTION ITEMS

The Administration recommends the approval of the Finance items 7.1 to 7.4 as presented (enclosed and website attachment):

7.1. Treasurer's Report Ending August 31, 2023

7.2. Bills to be Approved

7.2.1 General Fund Check Register – Payments September 2023

7.2.2 General Fund Contracted Services to be Ratified – Over \$1,000 (Included in Check Register listing)

7.2.3 General Fund Purchase Orders to be Ratified —Over \$1,000 – Future Payments

7.2.4 Administrative Fund Check Register – Payments September 2023

7.2.5 Administrative Fund Checks to Approve – Future Payments

7.3 Ratify Student Activity Report for August 2023

7.4 Renovation Fund Treasurer's Report Ending 31, 2023

8. Administrative ACTION ITEMS

The Administration recommends the approval of the Operations, Personnel and Conferences, Seminars & Competitions items as presented.

8.1 Operations

8.1.1 Occupational Advisory Committee Members 2023-2024

- Approve the individuals to serve on the various program area's Occupational Advisory Committee (OAC) for 2023-2024 as presented (enclosed and website attachment).

8.1.2 Donations

- Accept the donations from the following for materials used in the designated program area as presented (enclosed and website attachment):
 - PPG Paint Division, Collision Repair & Refinishing program, valued at
 - Colours, Inc, Collision Repair & Refinishing program, valued at
 - A-Tech Heating, Cooling & Refrigeration, HVAC program, valued at \$3,000.
 - Calfo Heating and Cooling, HVAC program, valued at \$2,000.
 - Phillips Respironics, HVAC program, valued at \$6,100.

8.1.3 Executive Advisory Council Members 2023-2024

- Approve the updated list of individuals to serve on the Executive Advisory Council (EAC) for 2023-2024 as presented (enclosed and website attachment).

8.1.4 Change Order Threshold

- Authorize the Executive Director to approve construction change orders during the Renovation project not to exceed a threshold of **\$50,000**.

8.1.5 E-Rate Services Proposal

- Approve the Category 1 and Category 2 E-Rate Services Proposal with **Questeq** as presented subject to final terms and conditions approved by the Solicitor (enclosed and website attachment).

8.2 Personnel**8.2.1 SCAFT Professional Unit Contract**

- Approve the agreement between Steel Center Joint Operating Committee and the Steel Center Federation of Teachers as presented (enclosed and website attachment).

8.2.2 Supplemental Contracts

- Approve **Theodore Pavlack** as a BAMP Advisor (Builders Association of Metropolitan Pittsburgh) for the 2023-2024 school year with a stipend of **\$1,230**.
- Accept the resignation of **Robert Eagleson** from his appointment as a SkillsUSA Advisor for the 2023-2024 school year with forfeiture of the previously approved stipend of \$1,230.

8.2.3 Assistant Director/Principal Position

- Approve the hiring of **Scott Kane** as Assistant Director/Principal with salary and benefits consistent with the Act 93 Agreement, as presented (enclosed and website attachment).

8.2.4 Salary Increase for Executive Director

- Approve the salary increase for **Executive Director, Kevin Rice** retroactive to July 1, 2023, as presented.

8.2.5 Salary Increase for Executive Assistant

- Approve the salary increase for **Executive Assistant, Ms. Tricia Cousino** retroactive to July 1, 2023, as presented.

8.2.6 Student Employment

- Approve the hiring of the following Steel Center students for cooperative education employment during the fall 2023 at the rate of \$12.00 per hour, to be paid with funds from the Business Education Partnership grant:
 - Shane Rudberg
 - Alexandra Santelli
 - Carnell Simms
 - Aedan Haglund
 - Anthony Raygoza
 - Cory Garback
 - Dylan Saffer
 - Collin McCorkle
 - Alexis Palucis
 - Emma Brooks

8.3 Conferences, Seminars & Competitions

8.3.1 Approve **Fiona Sutton and Angela Eberhart** to attend the **Conference on Integrated Learning** on November 8-10, 2023, at the Penn Stater Hotel & Conference Center at an **approximate cost of \$1,500.**

8.3.2 Approve **Tricia Cousino** to attend the **School Board Secretaries Conference** on November 17, 2023, at the PSBA Headquarters in Mechanicsburg, PA at an **approximate cost of \$600.00.**

8.3.3 Approve 20 SkillsUSA student officers/leaders and 2 faculty advisors to attend **SkillsUSA Leadership Conference** on November 8-10, 2023, at Seven Springs Mountain Resort at an approximate cost of **\$11,100** for registrations, lodging fees, and transportation.

9. Facilities ACTION ITEMS**10. Architect's Report****11. Construction Manager Report**

12. Superintendent of Record Report

13. Solicitor's Report

14. Information Items

14.1. JOC Brief (enclosed and website attachment).

14.2. Auction Update

14.3. National Association of Home Builders Student Competition February 26-28 in Las Vegas, Nevada

14.4. Policy 103.1 Nondiscrimination – Qualified Students With Disabilities

- First read of amended policy 103.1 Nondiscrimination – Qualified Students With Disabilities (enclosed and website attachment).

15. Other Business

16. Visitor Comments

17. Adjournment

NEXT MEETING: Tuesday, November 14, 2023