

**MINUTES**  
**SOUTHEAST AREA SPECIAL SCHOOL**  
**Joint Operating Committee Regular Meeting**  
**In Person and Virtual Meeting Via Zoom**  
**Tuesday, September 7, 2021**

**1. Call to order**

The meeting was called to order by President Schaap at 7:52 p.m. at Steel Center.

**1.1. Roll Call**

Baldwin-Whitehall	Mr. Pete Giglione
Brentwood	Mr. David Schaap
Clairton	Mr. Roger Tachoir
Duquesne	Mrs. Calvina Harris – Zoom
Elizabeth Forward	Mr. Travis Stoffer
South Allegheny	Mr. Ed Stetz – Zoom
South Park	Mr. Wayne Perry
Steel Valley	Ms. Kathleen Ligeros – Zoom
West Jefferson Hills	Mrs. Suzanne Downer
West Mifflin Area	Mrs. Erin White - Alternate

The President declared a quorum present.

Other individuals present:

Dr. Randal Lutz, Superintendent Of Record	<b><u>Steel Center Staff:</u></b> Kevin Rice, Executive Director
Aimee Zundel, Weiss Burkardt Kramer	David Hall
Dr. Richard Dowell, Mon Valley School	Patrice Allison
Joseph Lucarelli, AIU – Zoom	Tricia Cousino
Jeffrey Soles, Superintendent, West Mifflin - Zoom	Elaine Frombach

**2. Board Member Comments & Visitor Comments on Agenda Items**

The agenda was posted on the Steel Center website by 5:00 PM on September 3<sup>rd</sup>. The meeting is open to the public to attend in-person.

**3. President Remarks – None**

**4. Minutes**

- 4.1.** A motion was made by Mr. Giglione, seconded by Mr. Tachoir, and carried by an aye vote to approve the Minutes of August 3, 2021.

**5. Financial ACTION ITEMS:**

A motion was made by Mr. Giglione, seconded by Mr. Perry, and carried by a roll call vote, 10 – 0, to approve the Financial Items 5.1 through 5.2 as presented.

**5.1.** Treasurer’s Report For Period Ending July 30, 2021

**5.2.** Bills to Be Approved

**6. Principal’s Report**

Dr. Dowell said that the school year was off to a great start. Attendance is strong with only one student fully remote and all others attending in person.

**7. Facilities ACTION ITEM**

**7.1. Electric Panel Replacement**

- A motion was made by Mr. Tachoir, seconded by Mr. Perry, and carried by a roll call vote, 10 – 0, to approve the estimate from **Sean McGuire** to replace the outdated electric panel and replace with new Square D Breaker Panel at a cost of **\$2,785.00**.

**8. Allegheny Intermediate Unit Report – None**

**9. Superintendent of Record Report – None**

**10. Solicitor’s Report – None**

**11. Information Items – None**

**12. Other Business – None**

**13. Visitor Comments – None**

**14. Adjournment**

There being no further business, a motion was made by Mr. Giglione, seconded by Mr. Perry, and carried by an aye vote to adjourn the meeting at 7:58 p.m.

**NEXT MEETING: Tuesday, October 5, 2021**

Respectfully submitted,

*Elaine Frombach*

Elaine Frombach, Board Secretary