



MINUTES
Joint Operating Committee Meeting
Tuesday, September 3, 2024
at Mon Valley School – Media Center

1. Call to order

The meeting was called to order by President Giglione at 7:20pm at Mon Valley School.

1.1. Roll Call

Brentwood	Mr. David Schaap
Clairton	Mr. Roger Tachoir
Duquesne	Mrs. Calvina Harris
Elizabeth Forward	Mr. Travis Stoffer
South Allegheny	Mrs. Lauren DiBeneditto Huey
South Park	Mr. Wayne Perry - ABSENT
Steel Valley	Mrs. Cara Karstetter - ABSENT
West Jefferson Hills	Mrs. Suzanne Downer - ABSENT
West Mifflin Area	Mr. Mark Donahoe
Baldwin-Whitehall	Mr. Pete Giglione

The President declared a quorum.

Others Present:

Dr. Randal Lutz, Superintendent of Record
Jocelyn Kramer, Weiss Burkardt Kramer
Dr. Richard Dowell, Mon Valley School Principal
David Matzie, Facilities Manager, Sp. Ed. AIU3
Gail Hoppe, Bethel Park SD

Steel Center Staff:

Kevin Rice, Executive Director
Patrice Allison, Asst. Business Manager
Tom Bernick, Supervisor of Building & Grounds
Kaitlyn Youngstead, Assistant Principal
Scott Kane, Assistant Director/Principal
Jay Cherep, Technology Specialist

2. Board Member Comments & Visitor Comments on Agenda Items

The agenda was posted on the Steel Center website by 6:00 PM on August 30, 2024. The meeting is open to the public to attend in-person.

A motion was made by Mr. Schaap, Seconded by Mr. Donahoe, carried by an aye vote to appoint Ms. Patrice Allison as temporary board secretary in the absence of Ms. Tricia Cousino.

3. President Remarks

No executive session was held prior to tonight's meeting.

4. Minutes

4.1. A motion was made by Mr. Schaap, seconded by Mrs. DiBeneditto, and carried by an aye vote to approve the minutes from August 6, 2024.

5. Financial ACTION ITEMS

A motion was made by Mr. Schaap, seconded by , carried by a roll call vote of 7-0 to approve Finance items 5.1 to 5.2.2 as presented.

5.1. Treasurer's Report ending July 31, 2024

5.2. Bills to be Approved

5.2.1 SEASS Administrative Fund Check Register – Payments August 2024

5.2.2 SEASS Administrative Fund Checks to Approve – Future Payments

6. Principal's Report

Dr. Dowell shared the following updates regarding Mon valley School:

- This year there are 155 full-time students and 70 vocational students.
- Transportation has been a challenge that they are working through.
- Installation of the intercom is almost complete except for the bottom level.

7. Facilities ACTION ITEMS - NONE

8. Allegheny Intermediate Unit Report – NONE

9. Superintendent of Record Report – NONE

10. Solicitor's Report – NONE

11. Information Items

Open House for Mon Valley School will be September 24, 2024, from 5-7pm.

12. Other Business – NONE

13. Visitor Comments – NONE

14. Adjournment

There being no further business, a motion was made by Mr. Schaap, seconded by Mrs. DiBeneditto, carried by an aye vote to adjourn the meeting at 8:34pm.

NEXT MEETING: Tuesday, October 1, 2024, at Mon Valley School – Media Center

Respectfully submitted,

Patrice Allison

Patrice Allison, Temporary Board Secretary