



SOUTHEASTERN AREA SPECIAL SCHOOL

MINUTES

Joint Operating Committee Regular Meeting Tuesday, September 6, 2022

1. Call to order

In absence of President Giglione, the meeting was called to order by Vice President Mr. Perry at 7:43p.m.

1.1. Roll Call

Brentwood	Mr. David Schaap
Clairton	Mr. Roger Tachoir
Duquesne	Mrs. Calvina Harris
Elizabeth Forward	Mr. Travis Stoffer - ABSENT
South Allegheny	Mrs. Lauren DiBeneditto Huey - ABSENT
South Park	Mr. Wayne Perry
Steel Valley	Mrs. Cara Karstetter - ABSENT
West Jefferson Hills	Mrs. Suzanne Downer
West Mifflin Area	Mrs. Debra Kostelnik – ABSENT
West Mifflin Area	Mrs. Gina Englert, alternate board director
Baldwin-Whitehall	Mr. Pete Giglione – ABSENT
Baldwin-Whitehall	Ms. Melissa Wood, alternate board director

The Vice-President declared a quorum.

Others Present:

Dr. Randal Lutz, Superintendent of Record
Aimee Zundel, Weiss Burkardt Kramer
Dr. Richard Dowell, Mon Valley School
Melissa Wood, Baldwin-Whitehall Alternate
Gina Englert, West Mifflin Area Alternate
Sean Garin, Dinsmore & Shohl LLP

Steel Center Staff:

Kevin Rice, Executive Director
Robin White, Assistant Director/Principal
Dave Hall, Supervisor of Buildings/Grounds
Chris Hamilton, Business Manager
Patrice Allison, Asst. Business Manager
Tricia Cousino, Board Secretary
Jay Cherep, Technology Specialist

2. Board Member Comments & Visitor Comments on Agenda Items

The agenda was posted on the Steel Center website by 5:00 PM on September 4, 2022. The meeting is open to the public to attend in-person.

3. President Remarks

Vice President, Mr. Perry, welcomed everyone to a new school year.

4. Minutes

4.1. A motion was made by Mr. Schaap, seconded by Mr. Tachoir, carried by an aye vote to approve the minutes from August 2, 2022.

5. Financial ACTION ITEMS

A motion was made by Mr. Schaap, seconded by Mr. Tachoir, carried by a roll call vote 7-0, to approve Finance items 5.1 to 5.2.2 as presented.

5.1. Treasurer's Report Ending July 31, 2022

5.2. Bills to be Approved

5.2.1 SEASS Administrative Fund Check Register – Payments August 2022

5.2.2 SEASS Administrative Fund Checks to Approve – Future Payments

6. Principal's Report

Mon Valley's first day of school was August 30, 2022 and Dr. Dowell shared that enrollment was good with 149 full time students and 65 vocational students.

7. Facilities ACTION ITEMS – NONE

8. Allegheny Intermediate Unit Report - NONE

9. Superintendent of Record Report

Dr. Lutz's report covered Information item 11.1. On August 9, 2022, Dr. Lutz and Dr. Scherrer from the AIU met and continued discussions regarding the lease agreement. Dr. Lutz is requesting further discussions take place in this matter along with Mr. Giglione, Mr. Schaap, Ms. Zundel, and Mr. Lucarelli from the AIU.

10. Solicitor's Report - NONE

11. Information Items

11.1 Lease Update

Please see comments above under **Superintendent of Record Report**.

12. Other Business - NONE

13. Visitor Comments - NONE

14. Adjournment

There being no further business, a motion was made by Mr. Schaap, seconded by Mr. Tachoir to adjourn the meeting at 7:49p.m.

NEXT MEETING: October 4, 2022

Respectfully submitted,

Tricia Cousino

Tricia Cousino, Board Secretary