

MINUTES
SOUTHEAST AREA SPECIAL SCHOOL
Joint Operating Committee Regular Meeting
In Person and Virtual Meeting Via Zoom
Tuesday, August 3, 2021

1. Call to order

The meeting was called to order by President Schaap at 8:37 p.m. at Steel Center.

1.1. Roll Call

Baldwin-Whitehall	Mr. Pete Giglione
Brentwood	Mr. David Schaap
Clairton	Mr. Roger Tachoir
Duquesne	Mrs. Calvina Harris – Absent
Elizabeth Forward	Mr. Travis Stoffer
South Allegheny	Mr. Ed Stetz – Absent
South Park	Mr. Wayne Perry
Steel Valley	Ms. Kathleen Ligeros
West Jefferson Hills	Mrs. Suzanne Downer
West Mifflin Area	Mrs. Debra Kostelnik

The President declared a quorum present.

Other individuals present:

Dr. Randal Lutz, Superintendent Of Record
 Aimee Zundel, Weiss Burkhardt Kramer
 Dr. Richard Dowell, Mon Valley School
 Dr. James Palmiero, AIU – Zoom
 Erin White, West Mifflin Board Member

Steel Center Staff:

Kevin Rice, Executive Director
 Robin White
 Chris Hamilton
 David Hall
 Patrice Allison
 Elaine Frombach
 Tricia Cousino

2. Board Member Comments & Visitor Comments on Agenda Items

The agenda was posted on the Steel Center website by 5:00 PM on August 2nd. The meeting is open to the public to attend in-person.

3. President Remarks – None

4. Minutes

4.1. A motion was made by Mr. Giglione, seconded by Mr. Perry, and carried by an aye vote to approve the Minutes of June 1, 2021.

5. Financial ACTION ITEMS:

A motion was made by Mr. Giglione, seconded by Mrs. Kostelnik, and carried by a roll call vote, 8 – 0, to approve the Financial Items 5.1 through 5.2 as presented.

5.1. Treasurer’s Report For Period Ending June 30, 2021

5.2. Bills to Be Approved

6. Principal’s Report

Dr. Dowell reported on the following:

Use of ATV on School Property Discussion

- He has received calls from a neighbor who said that teenagers are riding ATVs during evenings and weekends along the Nature Trail and other school property. She has called the police but nothing has been done. Mrs. Zundel said that there isn’t much that can be done from a legal standpoint. As long as the property is posted with Private Property/Do Not Trespass signage, the school is covered if anyone gets hurt. Mr. Hall said they will check the signage and replace any that might be faded or damaged.

Enrollment for 2021-2022

- Dr. Dowell said that enrollment is strong, similar to two years ago. Last school year had an increase in enrollment since many district schools were remote so parents chose to send students to Mon Valley.
- Dr. Lutz asked for a list of schools and students enrolled since all billing is being handled by Steel Center business office.

7. Facilities ACTION ITEMS – None

8. Allegheny Intermediate Unit Report

Dr. Palmiero reported on the following:

- **Health and Safety Plans:** AIU is working on their Health and Safety Plan which will be presented to their board at the August 23rd meeting. Staff will be updated on all plans and protocols during Mon Valley In-Service which begins August 25th.
- **Evaluation Changes:** Staff will be educated on the new evaluation process as part of Act 13. Evaluations will not only be based on observation and practice, but will also include student achievement toward IEP goals.
- **50th Anniversary of Intermediate Unit System:** In conjunction with this milestone, Allegheny Intermediate Unit will introduce its Strategic Plan.
- **Summer Sessions:** It was a busy summer with the Covid Compensatory Services and Extended School Year classes that concluded at the end of July. No students will be at the school until the start of the new year.

9. Superintendent of Record Report – None

10. Solicitor’s Report – None

11. Information Items –None

12. Other Business – None

13. Visitor Comments – None

14. Adjournment

There being no further business, a motion was made by Mr. Giglione, seconded by Mr. Perry, and carried by an aye vote to adjourn the meeting at 8:51 p.m.

NEXT MEETING: Tuesday, September 7, 2021

Respectfully submitted,

Elaine Frombach

Elaine Frombach, Board Secretary