



SOUTHEASTERN AREA SPECIAL SCHOOL

MINUTES
Joint Operating Committee Regular Meeting
Tuesday, August 1, 2023

1. Call to order

The meeting was called to order by President Giglione at 8:47pm at Steel Center.

1.1. Roll Call

Brentwood	Mr. David Schaap
Clairton	Mr. Roger Tachoir
Duquesne	Mrs. Calvina Harris
Elizabeth Forward	Mr. Travis Stoffer - ABSENT
South Allegheny	Mrs. Lauren DiBeneditto Huey - ZOOM
South Park	Mr. Wayne Perry
Steel Valley	Mrs. Cara Karstetter
West Jefferson Hills	Mrs. Suzanne Downer
West Mifflin Area	Mrs. Debra Kostelnik
Baldwin-Whitehall	Mr. Pete Giglione

The President declared a quorum.

Others Present:

Dr. Randal Lutz, Superintendent of Record
Jocelyn Kramer, Weiss Burkardt Kramer
Dr. Richard Dowell, Mon Valley School Principal
Melissa Wood, Baldwin-Whitehall alternate
Mr. Joesph Shaulis, AIU – Legal Counsel
Dr. James Palmiero, AIU – Asst. Director of Sp. Educ.

Steel Center Staff:

Kevin Rice, Executive Director
Patrice Allison, Asst. Business Manager
David Hall, Supervisor of Building and Grounds
Chris Hamilton, Business Manager
Tricia Cousino, Board Secretary

2. Board Member Comments & Visitor Comments on Agenda Items

The agenda was posted on the Steel Center website by 6:00 PM on July 31, 2023. The meeting is open to the public to attend in-person.

3. President Remarks

An executive session was held prior to tonight's meeting for purposes of discussing legal matters.

4. Minutes

4.1. A motion was made by Mr. Schaap, seconded by Mr. Perry, and carried by an aye vote to approve the minutes from May 2, 2023.

5. Financial ACTION ITEMS

A motion was made by Mr. Schaap, seconded by Mr. Perry, carried by a roll call vote of 9-0 to approve Finance items 5.1 to 5.3.3 as presented.

5.1. Treasurer's Report ending May 31, 2023

5.2. Treasurer's Report ending June 30, 2023

5.3. Bills to be Approved

5.3.1 SEASS Administrative Fund Check Register – Payments June 2023

5.3.2 SEASS Administrative Fund Check Register – Payments July 2023

5.3.3 SEASS Administrative Fund Checks to Approve – Future Payments

6. Principal's Report

Dr. Dowell passed out copies of the 2022-2023 yearbook to all board members. He announced that school begins in 4 weeks, and they are working on new curriculum initiatives.

7. Facilities ACTION ITEMS – NONE

8. Allegheny Intermediate Unit Report

Mr. Schaulis shared that he appreciates all the efforts regarding the lease agreement.

Dr. Palmiero gave the following updates:

- AIU is heavily focused on preplanning with major curriculum changes within language arts, math, and social studies. They are also looking into other resources and supplements. They will be offering a multi-year training program for the teachers, and their technology department is in the process of making sure their infrastructure can support the new curriculum changes.
- There has been an Administrative change. Mr. Febrizi transferred to the Sunrise school, and they have posted the Assistant Principal position and begun the interview process.

9. Superintendent of Record Report - NONE

10. Solicitor's Report

Ms. Kramer thanked Mr. Schaulis and the AIU for helping to bring the lease agreement to fruition and is hopeful for its approval.

11. Information Items - NONE

12. Other Business – Joint Operating Committee Business ACTION ITEMS

A motion was made by Mr. Tachoir, seconded by Mr. Schaap, carried by a roll call vote of 9-0 to approve Business action item 12.1 as presented.

12.1. Lease

- Authorized the SEASS Joint Operating Committee Officers to enter into a lease agreement with the Allegheny Intermediate Unit for a two (2) year lease of the Mon Valley School with a payment of \$500,000 payable to SEASS and on such other terms and conditions approved by the Solicitor.

13. Visitor Comments – NONE

14. Adjournment

There being no further business, a motion was made by Mr. Schaap, seconded by Mr. Perry, carried by an aye vote to adjourn the meeting at 8:59pm.

NEXT MEETING: Tuesday, September 5, 2023

Respectfully submitted,

Tricia Cousino

Tricia Cousino, Board Secretary