

**SOUTHEASTERN AREA SPECIAL SCHOOL**  
**MINUTES**  
**Joint Operating Committee Regular Meeting**  
**Tuesday, August 2, 2022**

**1. Call to order**

The meeting was called to order by President Giglione at 8:38 p.m. at Steel Center.

**1.1. Roll Call**

Brentwood	Mr. David Schaap
Clairton	Mr. Roger Tachoir
Duquesne	Mrs. Calvina Harris - ABSENT
Elizabeth Forward	Mr. Travis Stoffer - ABSENT
South Allegheny	Mrs. Lauren DiBeneditto Huey
South Park	Mr. Wayne Perry - ABSENT
Steel Valley	Mrs. Cara Karstetter
West Jefferson Hills	Mrs. Suzanne Downer
West Mifflin Area	Mrs. Debra Kostelnik
Baldwin-Whitehall	Mr. Pete Giglione

The President declared a quorum.

Others Present:

Aimee Zundel, Weiss Burkardt Kramer  
Dr. Richard Dowell, Mon Valley School

**Steel Center Staff:**

Kevin Rice, Executive Director  
David Hall, Supervisor of Buildings and Grounds  
Tricia Cousino, Board Secretary  
Jay Cherep, Technology Specialist

## **2. Board Member Comments & Visitor Comments on Agenda Items**

The agenda was posted on the Steel Center website by 5:00 PM on August 1, 2022. The meeting is open to the public to attend in-person.

## **3. President Remarks – NONE**

## **4. Minutes**

**4.1.** A motion was made by Mrs. Kostelnik, seconded by Mrs. Downer, carried by an aye vote to approve the minutes from June 7, 2022.

## **5. Financial ACTION ITEMS**

A motion was made by Mrs. Karstetter, seconded by Mrs. DiBeneditto, carried by a roll call vote of 6-0, to approve Finance Items 5.1 to 5.3.3 as presented.

**5.1.** Treasurer's Report Ending May 31, 2022

**5.2.** Treasurer's Report Ending June 30, 2022

**5.3.** Bills to be Approved

**5.3.1** SEASS Administrative Fund Check Register – Payments June 2022

**5.3.2** SEASS Administrative Fund Check Register – Payments July 2022

**5.3.3** SEASS Administrative Fund Checks to Approve – Future Payments

## **6. Principal's Report**

Dr. Dowell reminded the Board that August 30<sup>th</sup> would be the first day of school for students at Mon Valley. The scouting event scheduled for over the summer was cancelled and he hopes to reschedule it in September.

## **7. Facilities ACTION ITEMS – NONE**

## **8. Allegheny Intermediate Unit Report – NONE**

## **9. Superintendent of Record Report – NONE**

## **10. Solicitor's Report – NONE**

**11. Information Items – NONE**

**12. Other Business – Joint Operating Committee Business ACTION ITEMS**

A motion was made by Mr. Schaap, seconded by Mr. Tachoir, carried by a roll call vote, 7-0, to approve the Business Action Item 12.1 as presented.

**12.1. Fee for Non-Member Districts**

- Approved the Building Usage Fee for non-member districts for the 2022-2023 school year as follows:
  - \$3,600 for the first enrolled student
  - \$2,800 for each additional student

**13. Visitor Comments – NONE**

**14. Adjournment**

There being no further business, a motion was made by Mr. Schaap, seconded by Mrs. Downer, carried by an aye vote to adjourn the meeting at 8:45 p.m.

**NEXT MEETING: September 6, 2022**

Respectfully submitted,

*Tricia Cousino*

Tricia Cousino, Board Secretary