



MINUTES
Joint Operating Committee Regular Meeting
Tuesday, April 2, 2024
Mon Valley School – Media Center

1. Call to order

The meeting was called to order by President Giglione at 7:31pm at Steel Center.

1.1. Roll Call

Brentwood	Mr. David Schaap
Clairton	Mr. Roger Tachoir
Duquesne	Mrs. Calvina Harris - ABSENT
Elizabeth Forward	Mr. Travis Stoffer
South Allegheny	Mrs. Lauren DiBeneditto Huey
South Park	Mr. Wayne Perry - ABSENT
Steel Valley	Mrs. Cara Karstetter
West Jefferson Hills	Mrs. Suzanne Downer
West Mifflin Area	Mr. Mark Donahoe
Baldwin-Whitehall	Mr. Pete Giglione

The President declared a quorum.

Others Present:

Jocelyn Kramer, Weiss Burkardt Kramer
Dr. Richard Dowell, Mon Valley School Principal

Steel Center Staff:

Kevin Rice, Executive Director
Scott Kane, Assistant Director/Principal
Kaitlyn Youngstead, Assistant Principal
Patrice Allison, Asst. Business Manager
Tom Bernick, Supervisor of Building & Grounds
Tricia Cousino, Board Secretary
Jay Cherep, Technology Specialist

2. Board Member Comments & Visitor Comments on Agenda Items

The agenda was posted on the Steel Center website by 7:00 PM on March 28, 2024. The meeting is open to the public to attend in-person.

3. President Remarks

An executive session was held prior to tonight's meeting for purposes of discussing legal matters.

4. Minutes

4.1. A motion was made by Mr. Schaap, seconded by Mrs. Karstetter, and carried by an aye vote to approve the minutes from March 5, 2024.

5. Financial ACTION ITEMS

A motion was made by Mr. Schaap, seconded by Mrs. DiBeneditto, carried by a roll call vote of 8-0 to approve Finance items 5.1 to 5.2.2 as presented.

5.1. Treasurer's Report ending February 29, 2024

5.2. Bills to be Approved

5.2.1 SEASS Administrative Fund Check Register – Payments March 2024

5.2.2 SEASS Administrative Fund Checks to Approve – Future Payments

6. Principal's Report

Dr. Dowell along with Mr. Giglione gave a brief update on the ongoing intercom issue.

7. Facilities ACTION ITEMS – NONE

8. Allegheny Intermediate Unit Report – NONE

9. Superintendent of Record Report – NONE

10. Solicitor's Report – NONE

11. Information Items

11.1. JOC Meeting Location

- JOC Board meetings will be held at the Media Center at Mon Valley School until the conclusion of the renovation. Appropriate notices will continue to be posted in the Post Gazette and at the Steel Center Main Office entrance.

12. Other Business - Joint Operating Committee Business ACTION ITEMS

A motion was made by Mr. Schaap, seconded by Mrs. Karstetter, carried by a roll call vote of 8-0 to approve Business Action item 12.1 as presented.

12.1. Fee for Non-Member Districts

- Approved the Building Usage Fee of \$5,000 per student for non-member districts for the 2024-2025 school year.

A motion was made by Mr. Schaap, seconded by Mrs. DiBeneditto, carried by a roll call vote of 8-0 to approve Business Action item 12.2 as presented.

12.2. PSDLAF Resolution

- Approved the resolution to open a financial account with Pennsylvania School District Liquid Asset Fund (PSDLAF), as presented subject to final terms and conditions approved by the Solicitor.

A motion was made by Mrs. Karstetter, seconded by Mr. Schaap, carried by a roll call vote of 8-0 to approve Business Action item 12.3 as presented.

12.3. Yearbook Donation

- Approved a donation to Mon Valley School to be used towards the production of a yearbook in the amount of **\$1,200**.

A motion was made by Mr. Schaap, seconded by Mrs. Karstetter, carried by a roll call vote of 8-0 to approve Business Action item 12.4 as presented.

12.4. Mon Valley School - New PA System

- Approved the proposal from **Horizon Information Services** to install a new PA system in the Mon Valley School at an approximate cost **\$155,617** not to exceed being equally split with AIU3 as presented subject to final terms and conditions approved by the Solicitor.

13. Visitor Comments

Dr. Dowell extended an invitation to anyone who is interested in taking a tour of Mon Valley School on May 7, 2024, at 5:30pm prior to the JOC board meeting.

14. Adjournment

There being no further business, a motion was made by Mrs. Schaap, seconded by Mrs. DiBeneditto, carried by an aye vote to adjourn the meeting at 7:45pm.

NEXT MEETING: Tuesday, May 7, 2024

Respectfully submitted,

Tricia Cousino

Tricia Cousino, Board Secretary