

MINUTES
SOUTHEAST AREA SPECIAL SCHOOL
Joint Operating Committee Regular Meeting
Tuesday, December 14, 2021

1. Call to order

The meeting was called to order by President Schaap at 8:23 p.m. at Steel Center.

1.1. Roll Call

Baldwin-Whitehall	Mr. Pete Giglione
Brentwood	Mr. David Schaap
Clairton	Mr. Roger Tachoir
Duquesne	Mrs. Calvina Harris
Elizabeth Forward	Mr. Travis Stoffer
South Allegheny	Mrs. Lauren DiBeneditto Huey
South Park	Mr. Wayne Perry
Steel Valley	Vacant
West Jefferson Hills	Mrs. Suzanne Downer
West Mifflin Area	Mrs. Debra Kostelnik

The President declared a quorum present.

Other individuals present:

Steel Center Staff:

Dr. Randal Lutz, Superintendent of Record	Kevin Rice, Executive Director
Janet Burkardt, Weiss Burkardt Kramer	David Hall, Facilities Supervisor
Dr. Richard Dowell, Mon Valley School	Chris Hamilton, Business Manager
Richard Platts, AIU	Patrice Allison, Asst. Business Manager
Melissa Wood, Baldwin-Whitehall Alt. Rep.	Tricia Cousino, Executive Assistant
Sonya Gooden, Duquesne Alt. Rep.	Elaine Frombach, Board Secretary

2. Board Member Comments & Visitor Comments on Agenda Items

The agenda was posted on the Steel Center website by 5:00 PM on December 13, 2021. The meeting is open to the public to attend in-person.

3. President Remarks

Mr. Schaap announced that he has been President of the SEASS JOC Board since 2008, succeeding Mr. Tachoir. He was proud to have served such an important school entity and appreciated everyone's support over the years. With assuming the presidency of Steel Center, he was stepping down as President but would continue to be an active member of the board. As a final act as President, he presided over the election of officers.

4. Nominations for President and Vice President

4.1 Nomination for President

A motion was made by Mrs. Downer and seconded by Mrs. Harris to nominate **Mr. Peter Giglione for the position of President**. A motion was made by Mr. Perry and seconded by Mrs. Harris to close nominations, which was carried by an aye vote. Mr. Giglione was approved as President by an aye vote.

After the election, President Giglione chaired the meeting including the nomination for Vice President.

4.2 Nomination for Vice President

A motion was made by Mr. Schaap and seconded by Mr. Tachoir to nominate **Mr. Wayne Perry for the position of Vice President**. A motion was made by Mr. Schaap and seconded by Mrs. Harris to close nominations, which was carried by an aye vote. Mr. Perry was approved as Vice President by an aye vote.

5. Minutes

5.1. A motion was made by Mr. Schaap, seconded by Mr. Perry, and carried by an aye vote to approve the Minutes of November 9, 2021.

6. Financial ACTION ITEMS:

A motion was made by Mr. Tachoir, seconded by Mr. Perry, and carried by a roll call vote, 9 – 0, to approve the Financial Items 6.1 through 6.3 as presented.

6.1. Treasurer's Report For Period Ending October 31, 2021

6.2. Bills to Be Approved

6.2.1. SEASS Administrative Fund Check Register – Payments in November 2021

6.2.2. SEASS Administrative Fund Checks to Approve – Future Payments

6.3. Authorized the Administration to pay invoices when received and ratify them at the February 1, 2022 JOC Meeting since there is no meeting in January.

7. Principal's Report

7.1. Special Olympics Request to use Mon Valley School Building

Dr. Dowell reported that Special Olympics had asked to use the Mon Valley building on Thursday, starting in January 2022, to practice for the upcoming Special Olympics in May. Prior to the Covid-19 restrictions, Special Olympics had used the gym for this purpose at no charge. He asked the board to allow this special usage of the gym.

A motion was made by Mr. Schaap seconded by Mr. Tachoir, and carried by a roll call vote, 9 – 0, to approve Special Olympics use of the Mon Valley gymnasium on Thursdays starting in January 2022 at no cost to the organization.

8. Facilities ACTION ITEMS

A motion was made by Mr. Schaap seconded by Mr. Perry, and carried by a roll call vote, 9 – 0, to approve Facilities Items 8.1 and 8.2 as presented.

8.1. Chiller Preventative Maintenance Services

- Approved the quote from **Tobey Karg** for Chiller Maintenance Start Up and Shut Down for 2021-2022 at a cost of **\$3,475.00** which is shared with Steel Center.

8.2. Chiller Eddy Current Testing

- Approved the quote from **Tobey Karg** for Eddy Current Testing on Evaporator and Condenser on both McQuay Chillers at a cost of **\$5,250.00** which is shared with Steel Center.

9. Allegheny Intermediate Unit Report

Richard Platts, Allegheny Intermediate Unit Chief Technical Officer, who joined the AIU in August, presented an update. He thanked everyone for their hospitality and the wonderful dinner that the students prepared.

He stated it was an exciting time to join the AIU as they have just completed their strategic plan with a new mission and vision. The mission is: *We are an educational community that advocates and advances equitable opportunities for every learner.* The Vision Statement is: *Through equitable access, all learners achieve their full potential.* As the CTO he is supporting the mission through technology with an emphasis on cyber security.

In conjunction with the weekly Superintendents Meeting, the AIU held a special session for the three special school jointures that support Mon Valley, Sunrise and Pathfinder. This will be an ongoing initiative to help strengthen the relationships and common issues at the three jointures.

10. Superintendent of Record Report – None

11. Solicitor's Report – None

12. Information Items – None

13. Other Business – None

14. Visitor Comments – None

15. Adjournment

There being no further business, a motion was made by Mr. Schaap, seconded by Mr. Perry, and carried by an aye vote to adjourn the meeting at 8:40 p.m.

NEXT MEETING: Tuesday, February 1, 2022

No Meeting in January.

Respectfully submitted,

Elaine Frombach

Elaine Frombach, Board Secretary