

MINUTES
SOUTHEAST AREA SPECIAL SCHOOL
Joint Operating Committee Regular Meeting
Tuesday, November 9, 2021

1. Call to order

The meeting was called to order by President Schaap at 8:16 p.m. at Steel Center.

1.1. Roll Call

| | |
|----------------------|------------------------------------|
| Baldwin-Whitehall | Mr. Pete Giglione – Absent |
| Brentwood | Mr. David Schaap |
| Clairton | Mr. Richard Livingston – Alternate |
| Duquesne | Mrs. Calvina Harris |
| Elizabeth Forward | Mr. Travis Stoffer |
| South Allegheny | Mr. Ed Stetz |
| South Park | Mr. Wayne Perry |
| Steel Valley | Ms. Kathleen Ligeros – Absent |
| West Jefferson Hills | Mrs. Suzanne Downer |
| West Mifflin Area | Mrs. Debra Kostelnik |

The President declared a quorum present.

Other individuals present:

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|---|---|
| Dr. Randal Lutz, Superintendent of Record | <u>Steel Center Staff:</u> |
| Aimee Zundel, Weiss Burkardt Kramer | David Hall, Facilities Supervisor |
| Dr. Richard Dowell, Mon Valley School | Chris Hamilton, Business Manager |
| Dr. Robert Scherrer, AIU | Patrice Allison, Asst. Business Manager |
| | Tricia Cousino, Executive Assistant |
| | Elaine Frombach, Board Secretary |

2. Board Member Comments & Visitor Comments on Agenda Items

The agenda was posted on the Steel Center website by 5:00 PM on November 8th. The meeting is open to the public to attend in-person.

3. President Remarks

Mr. Schaap thanked outgoing board member Mr. Ed Stetz from South Allegheny and Ms. Kathleen Ligeros from Steel Valley for their service to the Southeast Area Special Schools Joint Operating Committee.

4. Minutes

4.1. A motion was made by Mr. Perry, seconded by Mrs. Harris, and carried by an aye vote to approve the Minutes of October 5, 2021.

5. Financial ACTION ITEMS:

A motion was made by Mr. Perry, seconded by Mrs. Kostelnik, and carried by a roll call vote, 8 – 0, to approve the Financial Items 5.1 through 5.2 as presented.

5.1. Treasurer's Report For Period Ending September 30, 2021

5.2. Bills to Be Approved

6. Principal's Report

Dr. Dowell reported that the slide that was approved earlier in the year has been installed and the students are enjoying it very much. This purchase was made through student fundraising.

7. Facilities ACTION ITEM – None

8. Allegheny Intermediate Unit Report

Dr. Scherrer said he was pleased at how well the districts, the Allegheny Intermediate Unit and the Allegheny County Health Department have worked together over the last year to keep schools open and operating. He also said that he and his colleagues from the AIU are excited to be a part of the November 12th meeting on the Building Renovations.

9. Superintendent of Record Report

Dr. Lutz said that he and the other superintendents appreciate the support of the AIU in navigating the challenges of Covid-19 in the schools. With the announcement by the Governor on the mask mandate change, the districts will be faced with a new challenge.

Dr. Lutz also reported that he, Mr. Schaap, Mr. Giglione and Mrs. Zundel did have a meeting with the AIU to discuss the lease arrangements and will continue those discussions, which may now include how to move forward with Mon Valley renovations.

10. Solicitor's Report – None

11. Information Items – None

12. Other Business

A motion was made by Mrs. Harris, seconded by Mr. Perry, and carried by a roll call vote, 8– 0, to approve items 12.1 to 12.4 as presented.

12.1 2022 JOC Board Meeting Calendar Dates

- Approved the schedule of dates that the Joint Operating Committee will meet during the 2022 calendar year and authorized the Board Secretary to advertise the dates of the meetings in the *Pittsburgh Post-Gazette* in December.

Scheduled 2022 dates are:

| | | | | |
|------------|-------------|-----------|------------|-------------|
| February 1 | March 1 | April 5 | May 3 | June 7 |
| August 2 | September 6 | October 4 | November 1 | December 13 |

12.2 Reappointment of Solicitor

- Approved the reappointment of **Weiss Burkardt Kramer LLC as solicitor for 2022**, with a retainer of \$350 per month and an hourly billing rate of \$125 per hour.

12.3 Board Secretary Resignation

- Accepted the **resignation of Elaine Frombach as SEASS Board Secretary** effective December 17, 2021.

12.4 Board Secretary Appointment

- Approved the **appointment of Tricia Cousino as SEASS Board Secretary** effective December 20, 2021.

13. Visitor Comments – None

Although there were no visitor comments, Mr. Schaap concluded the meeting by discussing the Renovation Meeting on November 12th. He asked who will take the leadership role for the Mon Valley project. Dr. Lutz said that he would take the lead on the project for the planning phase. Again, he said that the lease will need to be a part of this plan.

14. Adjournment

There being no further business, a motion was made by Mrs. Kostelnik, seconded by Mrs. Harris, and carried by an aye vote to adjourn the meeting at 8:30 p.m.

NEXT MEETING: Tuesday, December 14, 2021 – Holiday Dinner

Respectfully submitted,

Elaine Frombach

Elaine Frombach, Board Secretary