



SOUTHEASTERN AREA SPECIAL SCHOOL

MINUTES

**Joint Operating Committee Regular Meeting
Tuesday, November 14, 2023**

1. Call to order

The meeting was called to order by President Giglione at 8:06pm at Steel Center.

1.1. Roll Call

Brentwood	Mr. David Schaap
Clairton	Mr. Roger Tachoir – ABSENT
Clairton	Mr. Richard Livingston
Duquesne	Mrs. Calvina Harris
Elizabeth Forward	Mr. Travis Stoffer
South Allegheny	Mrs. Lauren DiBeneditto Huey
South Park	Mr. Wayne Perry
Steel Valley	Mrs. Cara Karstetter
West Jefferson Hills	Mrs. Suzanne Downer - ABSENT
West Mifflin Area	Mrs. Debra Kostelnik
Baldwin-Whitehall	Mr. Pete Giglione

The President declared a quorum.

Others Present:

Dr. Randal Lutz, Superintendent of Record
Annemarie K. Harr Eagle, Weiss Burkardt Kramer
Dr. Richard Dowell, Mon Valley School Principal
Melissa Wood, Baldwin-Whitehall alternate
Mark Donahoe, West Mifflin
Dr. James Palmiero, AIU Asst. Dir. Special Educ.

Steel Center Staff:

Scott Kane, Assistant Director/Principal
Patrice Allison, Asst. Business Manager
David Hall, Supervisor of Building and Grounds
Tricia Cousino, Board Secretary

2. Board Member Comments & Visitor Comments on Agenda Items

The agenda was posted on the Steel Center website by 6:00 PM on November 13, 2023.
The meeting is open to the public to attend in-person.

3. President Remarks

An executive session was held prior to tonight's meeting for purposes of discussing legal matters.

4. Minutes

4.1. A motion was made by Mr. Schaap, seconded by Mr. Perry, and carried by an aye vote to approve the minutes from October 3, 2023.

5. Financial ACTION ITEMS

A motion was made by Mr. Schaap, seconded by Mrs. Harris, carried by a roll call vote of 9-0 to approve Finance items 5.1 to 5.2.2 as presented.

5.1. Treasurer's Report ending September 30, 2023

5.2. Bills to be Approved

5.2.1 SEASS Administrative Fund Check Register – Payments October 2023

5.2.2 SEASS Administrative Fund Checks to Approve – Future Payments

6. Principal's Report

Dr. Dowell shared the following updates:

- Staff presented at the recent PaPBS Implementers Forum and Mon Valley was recognized as a Tier I school.
- There have been some HVAC challenges which led to school being closed on November 10, 2023. All operating systems have been checked and are all functioning correctly.

7. Facilities ACTION ITEMS - NONE

8. Allegheny Intermediate Unit Report

Dr. Palmiero from the AIU gave updates concerning the following topics:

- The 2023 CASE Annual Conference
- Countywide data collection on professional and paraprofessional shortages
- BloomBoard partnership with Point Park University
- The AIU's major curriculum implementation

9. Superintendent of Record Report – NONE

10. Solicitor's Report – NONE

11. Information Items – NONE

12. Other Business

President Giglione thanked Mrs. Kostelnik for her dedication and support to the SEASS board and the Mon Valley students and school.

13. Visitor Comments – NONE

14. Adjournment

There being no further business, a motion was made by Mrs. Kostelnik, seconded by Mr. Schaap, carried by an aye vote to adjourn the meeting at 8:34pm.

NEXT MEETING: Tuesday, December 12, 2023

Respectfully submitted,

Tricia Cousino

Tricia Cousino, Board Secretary