



SOUTHEASTERN AREA SPECIAL SCHOOL

**MINUTES
Joint Operating Committee Regular Meeting
Tuesday, October 3, 2023**

1. Call to order

The meeting was called to order by President Giglione at 8:33pm at Steel Center.

1.1. Roll Call

Brentwood	Mr. David Schaap
Clairton	Mr. Roger Tachoir
Duquesne	Mrs. Calvina Harris
Elizabeth Forward	Mr. Travis Stoffer
South Allegheny	Mrs. Lauren DiBeneditto Huey
South Park	Mr. Wayne Perry
Steel Valley	Mrs. Cara Karstetter - ABSENT
West Jefferson Hills	Mrs. Suzanne Downer
West Mifflin Area	Mrs. Debra Kostelnik
Baldwin-Whitehall	Mr. Pete Giglione

The President declared a quorum.

Others Present:

Dr. Randal Lutz, Superintendent of Record
Ira Weiss, Weiss Burkardt Kramer
Dr. Richard Dowell, Mon Valley School Principal
Melissa Wood, Baldwin-Whitehall alternate

Steel Center Staff:

Kevin Rice, Executive Director
Patrice Allison, Asst. Business Manager
David Hall, Supervisor of Building and Grounds
Tom Bernick, Maintenance
Scott Kane, Asst. Principal
Tricia Cousino, Board Secretary
Jay Cherup, Technology Specialist

2. Board Member Comments & Visitor Comments on Agenda Items

The agenda was posted on the Steel Center website by 6:00 PM on October 2, 2023. The meeting is open to the public to attend in-person.

3. President Remarks

An executive session was held prior to tonight's meeting for purposes of discussing legal matters.

4. Minutes

4.1. A motion was made by Mr. Schaap, seconded by Mr. Perry, and carried by an aye vote to approve the minutes from September 5, 2023.

5. Financial ACTION ITEMS

A motion was made by Mr. Schaap, seconded by Mrs. DiBeneditto, carried by a roll call vote of 9-0 to approve Finance items 5.1 to 5.2.2 as presented.

5.1. Treasurer's Report ending August 31, 2023

5.2. Bills to be Approved

5.2.1 SEASS Administrative Fund Check Register – Payments September 2023

5.2.2 SEASS Administrative Fund Checks to Approve – Future Payments

6. Principal's Report

Dr. Dowell gave the following updates for Mon Valley School:

- A successful Open House and Spaghetti Dinner were held last week with 364 attendees.
- The intercom system has been experiencing some challenges, but measures are being taken to resolve the issues.

7. Facilities ACTION ITEMS - NONE

8. Allegheny Intermediate Unit Report - NONE

9. Superintendent of Record Report - NONE

10. Solicitor's Report - NONE

11. Information Items - NONE

12. Other Business - NONE

13. Visitor Comments - NONE

14. Adjournment

There being no further business, a motion was made by Mr. Schaap, seconded by Mr. Perry, carried by an aye vote to adjourn the meeting at 8:36pm.

NEXT MEETING: Tuesday, November 14, 2023

Respectfully submitted,

Tricia Cousino

Tricia Cousino, Board Secretary