



**MINUTES**  
**Joint Operating Committee Regular Meeting**  
**Tuesday, October 4, 2022**

**1. Call to order**

The meeting was called to order by President Giglione at 7:39 pm at Steel Center.

**1.1. Roll Call**

Brentwood	Mr. David Schaap
Clairton	Mr. Roger Tachoir
Duquesne	Mrs. Calvina Harris
Elizabeth Forward	Mr. Travis Stoffer – ABSENT
Elizabeth Forward	Mrs. Wycoff, alternate
South Allegheny	Mrs. Lauren DiBeneditto Huey
South Park	Mr. Wayne Perry
Steel Valley	Mrs. Cara Karstetter - ABSENT
West Jefferson Hills	Mrs. Suzanne Downer
West Mifflin Area	Mrs. Debra Kostelnik
Baldwin-Whitehall	Mr. Pete Giglione

The President declared a quorum.

Others Present:

Dr. Randal Lutz, Superintendent of Record  
Jocelyn Kramer, Weiss Burkardt Kramer  
Melissa Wood, Baldwin-Whitehall Alternate  
Katie Clouston, student

**Steel Center Staff:**

Kevin Rice, Executive Director  
Patrice Allison, Asst. Business Manager  
Tricia Cousino, Board Secretary  
Jay Cherep, Technology Specialist  
Dennis Erolina, Instructional Aide

## **2. Board Member Comments & Visitor Comments on Agenda Items**

The agenda was posted on the Steel Center website by 6:00 PM on October 3, 2022. The meeting is open to the public to attend in-person.

## **3. President Remarks**

Mr. Giglione announced there would be a brief executive session following the regular meeting.

## **4. Minutes**

**4.1.** A motion was made by Mr. Schaap, seconded by Mr. Perry and carried by an aye vote to approve the minutes from September 6, 2022

## **5. Financial ACTION ITEMS**

A motion was made by Mr. Schaap, seconded by Mr. Perry, carried by an aye vote to approve the Finance items 5.1 to 5.2.2 as presented.

**5.1.** Treasurer's Report Ending August 31, 2022

**5.2.** Bills to be Approved

**5.2.1** SEASS Administrative Fund Check Register – Payments September 2022

**5.2.2** SEASS Administrative Fund Checks to Approve – Future Payments

## **6. Principal's Report**

Dr. Dowell was unable to attend this evening's meeting.

## **7. Facilities ACTION ITEMS – NONE**

## **8. Allegheny Intermediate Unit Report - NONE**

## **9. Superintendent of Record Report - NONE**

## **10. Solicitor's Report - NONE**

## **11. Information Items - NONE**

**12. Other Business - NONE**

**13. Visitor Comments – NONE**

**14. Adjournment**

There being no further business, a motion was made by Mr. Schaap, seconded by Mrs. Kostelnik, carried by an aye vote to adjourn the meeting at 7:43 pm.

**NEXT MEETING: November 1, 2022**

Respectfully submitted,

*Tricia Cousino*

Tricia Cousino, Board Secretary