



**SOUTHEASTERN AREA SPECIAL SCHOOL**

## **AGENDA**

### **Joint Operating Committee Meeting**

**Tuesday, December 13, 2022**

**8:00 PM (following Steel Center JOC Meeting)**

Mr. Pete Giglione, President – Baldwin-Whitehall

Mr. Wayne Perry, Vice-President – South Park

Mr. David Schaap – Brentwood

Mr. Roger Tachoir – Clairton City

Mrs. Calvina Harris – Duquesne City

Mr. Travis Stoffer – Elizabeth Forward

Mrs. Lauren DiBeneditto Huey – South Allegheny

Mrs. Cara Karstetter – Steel Valley

Mrs. Suzanne Downer – West Jefferson Hills

Mrs. Debra Kostelnik – West Mifflin Area

#### **1. Call to order**

##### **1.1. Roll Call**

#### **2. Board Member Comments & Visitor Comments on Agenda Items**

The agenda was posted on the Steel Center website by 6:00 PM on December 12, 2022.

The meeting is open to the public to attend in-person.

#### **3. President Remarks**

An executive session was held prior to tonight's meeting for purposes of discussing legal matters.

#### **4. Nominations for President and Vice President**

##### **4.1. Nomination for President**

##### **4.2. Nomination for Vice President**

**5. Minutes**

**5.1.** Approval of Minutes from November 1, 2022

**6. Financial ACTION ITEMS**

The Administration recommends the approval of the finance items 6.1 to 6.3 as presented (enclosed and website attachment):

**6.1.** Treasurer's Report Ending October 31, 2022

**6.2.** Bills to be Approved

**6.2.1** SEASS Administrative Fund Check Register – Payments November 2022

**6.2.2** SEASS Administrative Fund Checks to Approve – Future Payments

**6.3** Authorize the Administration to pay invoices when received and ratify them at the February 7, 2023 JOC Meeting since there is no meeting in January.

**7. Principal's Report**

**8. Facilities ACTION ITEMS**

**8.1. Chiller Maintenance and Inspection**

- Approve the quote from **Tobey Karg** for Chiller Preventative Maintenance Services at a cost of **\$3,640.00** which is shared with Steel Center (enclosed and website attachment).

**9. Allegheny Intermediate Unit Report**

**10. Superintendent of Record Report**

**11. Solicitor's Report**

**12. Information Items**

**13. Other Business – Joint Operating Committee Business ACTION ITEMS**

**13.1. Reappointment of Solicitor**

- Approve the reappointment of **Weiss Burkardt Kramer LLC as solicitor for 2023**, with a retainer of \$500 per month and an hourly billing rate of \$145 per hour.

**14. Visitor Comments**

**15. Adjournment**

**NEXT MEETING: Tuesday, February 7, 2023**

**No meeting in January**