



STEEL CENTER
FOR CAREER AND TECHNICAL EDUCATION

PROGRAM LETTER

Cosmetology: CIP 12.0401

Mrs. Sandra Knight • 2025– 2026

sknight@steelcentertech.com • 412.469.3200 x2522

July 1, 2025

Dear Steel Center Family:

Welcome to the Cosmetology program at Steel Center. I am a professional with over 20 years of experience in various areas of Cosmetology including a salon owner, stylist, manager, platform artist, educator, and supervisor for the state board examination and look forward to another great year at Steel Center.

Throughout this course, students will develop a passion for cosmetology as well as life-long learning, as it is important to continue education in the field of cosmetology to ensure success. The primary purpose of this cosmetology course is to train the students in basic manipulative skills, safety judgments, proper work habits, and desirable attitudes necessary to obtain licensure and for competency in entry-level cosmetology positions or related career fields. Upon completion of the three-year program, and after earning 1250 hours, students will be eligible to take the Pennsylvania State Board of Cosmetology exam in order to earn a Cosmetology license.

New students are required to purchase at least one uniform and a cosmetology kit (purchased from the school) prior to the start of the school year. Uniforms consist of black scrubs and black closed-toe shoes. You may purchase the black scrubs at a vendor of your choice or from Steel Center Cosmetology Department (\$25). Please contact Sarah Skrinjorich at 412-469-3200 x2503 to purchase the cosmetology kit. The cost of the **kit is \$150.00 in the first year of the program and \$110.00 in the second year of the program**. To avoid any inconvenience due to vacations and summer hours, call before visiting Steel Center to make sure someone is available to accept your payment. Payments can also be made in the administration office at the new student orientation on **August 28, 2025**. Credit cards, cash, and checks are accepted for payment. Checks can be made payable to "Steel Center for CTE." In addition to purchasing kits and uniforms, students must provide a copy of their social security card as required by state law to report earned hours. Please bring a copy of the card to the new student orientation. Refer to the Cosmetology link under Career Majors on the school's website at www.steelcentertech.com for more information.

I look forward to working together to ensure the success of your child! Please do not hesitate to contact me by phone or email with questions and concerns. I am confident that this will be a successful school year!

Sincerely,

Sandra Knight
Cosmetology Teacher