Program Description: An instructional program that prepares individuals to apply technical knowledge and skills related to experiences in a variety of beauty treatments including the care and beautification of the hair, complexion and hands. Instruction includes training in giving shampoos, rinses and scalp treatments; hair styling, setting, cutting, dyeing, tinting and bleaching; permanent waving; facials; manicuring; and hand and arm massaging. Bacteriology, anatomy, hygiene, sanitation, salon management including record keeping and customer relations are also emphasized. Instruction is designed to qualify pupils for the licensing examination.

Primary Resources:


Note: Students are responsible for and must replace lost or damaged materials.

Secondary Resources:

Other computer-based application and content-related articles/materials selected upon teacher discretion.
Daily Required Materials/Items:
Students are expected to show up for class prepared to learn. Therefore, it is imperative that students bring the following items to class on a daily basis:

- Full uniform – black scrub pants, black scrub shirt, black closed-toe shoes OR black smock, black pants and black closed-toe shoes. **(Must wear full uniform to earn hours)**.
- Complete kit (must remain in the classroom at all times) – students are responsible for replacing missing items promptly.
- A pen or pencil and school binder.
- Homework – due every Friday.

Assessment and Evaluation:
All forms of assessment are graded using Steel Center’s grading system:

- 93 – 100% A
- 85 – 92% B
- 77 – 84% C
- 70 – 76% D
- < 70% F/E
- Incomplete I

Measures of Achievement:
**Work Ethics (Daily) Grade** – This grade accounts for 34% of the student’s total nine-week grade. It is based on safety, student behavior, preparation/participation, productivity or time on task, professional appearance and extra effort. The grade range is 0 – 10.

> “Be careful of your thoughts, for your thoughts become your words. Be careful of your words, for your words become your actions. Be careful of your actions, for your actions become your habits. Be careful of your habits, for your habits become your character. Be careful of your character, for your character becomes your destiny.”

> – Chinese proverb

**Skills (Task) Grade** – this grade accounts for 33% of the student’s total nine-week grade. It is comprised of the evaluation and recording of lab activities that students are assigned each marking period. The grade range is 0 – 10.

**Knowledge (Test/Assignment) Grade** – this grade accounts for 33% of the student’s total nine-week grade. This grade will include, but not limited to, homework assignments, written assessments/assignments, presentations, quizzes, tests, mid-term and final exams and research activities.

Assignments:
- Homework is due every Friday.
- Quizzes are assigned throughout units to measure understanding.
- Tests are given to evaluate understanding at the end of each unit.
• NOCTI testing will be taken during the senior year which is comprised of both a practical
and theory portion.

Timeline:
August – Introduction, Safety and Decontamination, Work Ethics
September/October – Haircutting, Trichology, Histology and Physiology theory
October – Hair Design, Braiding, Theatrical Makeup
November – Haircoloring
December/January – Nail Technology, Nail Diseases/Disorders, Anatomy/Body Systems
February/March – Chemical Texturizing, Chemistry, and practical NOCTI testing for seniors
April – Hair Design
May/June – Makeup, Skincare, Electricity, Electrotherapy, Review

Note: This timeline is subject to change based on student need and at the discretion of the
teacher.

Classroom/Shop Rules:
1. Be Prompt
2. Be Prepared
3. Be Polite
4. Be Productive
5. Plus, follow school rules

Consequences (in no particular order):
1. Verbal warning and/or points deducted from daily grade
2. Behavior plan = No Cosmo Cash Day
3. Parental Contact
4. Office Referral
ACKNOWLEDGEMENT SHEET

FOR STUDENT:

With my signature, I acknowledge that I am fully aware of the rules, procedures, and expectations for my CTE program of study. I understand that my signature indicates awareness and not necessarily approval.

Student name: __________________________
Student signature: _______________________
Date: ________________________________

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FOR PARENT/GUARDIAN:

With my signature, I acknowledge that I am fully aware of the rules, procedures, and expectations for my son’s or daughter’s CTE program of study. I understand that my signature indicates awareness and not necessarily approval.

Parent/Guardian signature: _______________________
Parent/Guardian signature: _______________________
Date: ______________________________

Note: This document shall be filed and maintained by program instructors. Unsigned or unreturned signature sheets are noted and filed accordingly.