



AGENDA
Joint Operating Committee Meeting
Tuesday, October 6, 2020
In-Person and Virtual Meeting Via Zoom

6:30 PM –Executive Session

7:00 PM – Regular Meeting

Mrs. Connie Ruhl, President - Bethel Park
Mrs. Calvina Harris, Vice President - Duquesne City

Mr. Pete Giglione - Baldwin-Whitehall
Mr. David Schaap - Brentwood
Mr. Roger Tachoir - Clairton City
Mr. Travis Stoffer - Elizabeth Forward
Ms. Amy Moranelli-Johnson - South Allegheny

Mr. Wayne Perry - South Park
Ms. Kathleen Ligeros - Steel Valley
Mrs. Suzanne Downer - West Jefferson Hills
Mr. Nicholas Alexandroff - West Mifflin Area

1. Call to order

1.1. Flag Salute

1.2. Roll Call

2. Board Member Comments & Visitor Comments on Agenda Items

3. President Remarks

An executive session was held prior to tonight's meeting for purposes of discussing legal and personnel matters.

4. Presentation – None

5. Student Representative Reports – None

6. Minutes

6.1. Approval of Minutes from September 1, 2020

7. Financial ACTION ITEMS

The Administration recommends the approval of the finance items 7.1 to 7.5 as presented (enclosed and website attachment):

- 7.1. Program Funds (September)
- 7.2. Approve Payment of Invoices – Administrative Budget
- 7.3. Approve Payment of Bills and Purchase Orders – Operating, Workforce & Perkins Budgets
- 7.4. Ratify Customer Service Report for September
- 7.5. Ratify Student Activity Report for September

8. Executive Director's Report ACTION ITEMS

The Administration recommends the approval of the Operations, Personnel and Conferences, Seminars & Competitions items as presented.

8.1. Operations

8.1.1. CSIU Fund Accounting Agreement

- Approve the Financial Information System Agreement between Steel Center and Central Susquehanna Intermediate Unit to provide Fund Accounting software added to current HR functions of CSIU for 2020-2021 School Year at a cost of \$4,144.50 annually, prorated for current year at \$3,108.38 (enclosed and website attachment).

8.2. Personnel

8.2.1 Cosmetology Teacher

- Approve hiring **Heather Kusbit for the Cosmetology Instructor** position. Her salary will be Lane 1, Step 3 at \$51,499 plus benefits as stated in the Professional Employee Contract (enclosed and website attachment).

8.2.2 Instructional Aide

- Approve hiring **Sekerra Staples as an Instructional Aide** at a rate of \$20.60 per hour plus individual benefits as stated in the Classified Employee Contract. Rate is based on 2919-2020 salary schedule and will be adjusted once the new contract is ratified (enclosed and website attachment).

8.2.3 Maintenance Technician

- Approve hiring **Thomas Bernick as Maintenance Technician** at a salary of \$53,897 plus benefits as stated in the Classified Employee Contract. Rate is based on 2019-2020 salary schedule and will be adjusted once the new contract is ratified (enclosed and website attachment).

8.2.4 Custodian

- Approve hiring **Sara Skrinjorich as a Custodian** at a salary of \$30,265 plus benefits as stated in the Classified Employee Contract. Rate is based on 2019-2020 salary schedule and will be adjusted once the new contract is ratified (enclosed and website attachment).

8.2.5 Substitute Instructor

- Approve hiring **James Blevins as a long-term Substitute Instructor** in the Computer Technology Program for the 2020-2021 school year at rate of \$125 per day. After 45 days, per the Professional Employee Contract, his day rate will increase to \$251 per day, per-diem based on beginning teacher's salary.

8.2.6 Supplemental Contracts

- Approve the following individuals for **supplemental contracts** for the 2020-2021 school year with a stipend of **\$1,230 per assignment**.
 - Lead SkillsUSA Advisor – Scott Kane
 - SkillsUSA Advisors – Samantha Brinkman, Maria Inks, Scott Kane
 - BAMP (Builders Association of Metropolitan Pittsburgh) – Theodore Pavlack, Brian McCrory
 - Leadership CTE – Laura Herron
 - Nurse Aid Coordinator – Tanya Busch
 - NTHS (National Technical Honor Society) – Stacey Caudill

8.2.7 FFRCA Leave

- Approve **Employee 1636** leave for childcare under the Families First Coronavirus Response Act Emergency Paid Sick Leave.

8.2.8 Public Safety Teacher

- Approve hiring **Nichole Zeigler for the Public Safety Instructor** position. Her salary will be Lane 2, Step 4 at \$53,678 plus benefits as stated in the Professional Employee Contract (enclosed and website attachment).

8.3 Conferences, Seminars & Competitions – None

9. Buildings & Grounds Report – None (Part of JOC Brief)

10. Architect’s Report

11. Superintendent of Record Report

12. Solicitor’s Report

13. Information Items

13.1. JOC Brief (enclosed and website attachment)

14. Other Business

14.1. PSBA Officers – Steel Center is eligible to cast one vote for officers to be submitted electronically by the Board Secretary by October 11, 2020. The nominees are (enclosed and website attachment with biographies):

President Elect (1 Year Term)

David Hein

Parkland School District – Lehigh County

Vice President (1 Year Term) – Vote for 1

Sabrina Backer

Franklin Area School District – Venango County

Daniel O’Keefe

Northgate School District – Allegheny County

Treasurer

Michael Gossert

Cumberland Valley School District – Cumberland County

Western At Large

Marsha Pleta

Washington School District – Washington County

PSBA Insurance Trust Trustees (3 Year Term) Vote for two trustees

Michael Faccinetto

Bethlehem Area School District –
Lehigh/Northampton Counties

Marianne Neel, PSBA Past President

15. Adjournment

NEXT MEETING: Tuesday, November 10, 2020