



**AGENDA**  
**Joint Operating Committee Meeting**  
**Tuesday, May 5, 2020**  
**Virtual Meeting Via Zoom**

**6:30 PM –Executive Session**

**7:00 PM – Regular Meeting**

Mrs. Connie Ruhl, President - Bethel Park  
Mrs. Calvina Harris, Vice President - Duquesne City

Mr. Gerald Pantone - Baldwin-Whitehall  
Mr. David Schaap - Brentwood  
Mr. Roger Tachoir - Clairton City  
Mrs. Dorothy Wycoff - Elizabeth Forward  
Ms. Amy Moranelli-Johnson - South Allegheny

Mr. Wayne Perry - South Park  
Ms. Kathleen Ligeros - Steel Valley  
Mrs. Suzanne Downer - West Jefferson Hills  
Mr. Nicholas Alexandroff - West Mifflin Area

**1. Call to order**

1.1. Flag Salute

1.2. Roll Call

**2. Board Member Comments & Visitor Comments on Agenda Items**

**3. President Remarks**

An executive session was held prior to tonight's meeting for purposes of discussing personnel matters.

**4. Presentation – None**

**5. Student Representative Reports -- None**

**6. Minutes**

6.1. Approval of Minutes from March 3, 2020

**7. Financial ACTION ITEMS**

- 7.1. Approve the payment of necessary bills and make necessary expenditures to be ratified at the next available meeting, due to coronavirus emergency

The Administration recommends the approval of the finance items 7.2 to 7.6 as presented (enclosed and website attachment):

- 7.2. Program Funds
- 7.3. Ratify Payment of Invoices – Administrative Budget
- 7.4. Approve Payment of Bills and Purchase Orders – Operating, Workforce & Perkins Budgets
- 7.5. Ratify Customer Service Report for February-March
- 7.6. Ratify Student Activity Report for February-March

The Administration recommends the **approval of the 2020-2021 Steel Center Budgets items 7.7 to 7.10** as presented (sent previously & website attachment):

- 7.7 Approve the Steel Center 2020-2021 **Administrative Budget** in the total amount of \$207,044 as presented.
- 7.8. Approve the Steel Center 2020-2021 **Operating Budget** in the total amount of \$5,917,442 as presented.
- 7.9. Approve the Steel Center 2020-2021 **Perkins Budget** in the total amount of \$355,172 as presented.
- 7.10. Approve the Steel Center 2020-2021 **Workforce Development Budget** in the total amount of \$116,500 as presented.

**8. Executive Director’s Report ACTION ITEMS**

The Administration recommends the approval of the Operations, Personnel and Conferences, Seminars & Competitions items as presented.

**8.1. Operations**

- 8.1.1. 2019-2020 School Calendar Revision
  - Approve the change to the **2019-2020 Calendar** adjusting dates to accommodate school closure due to Covid-19 and distance learning (enclosed and website attachment).
- 8.1.2 2020-2021 School Calendar
  - Approve the **2020-2021 Calendar** as presented (enclosed and website attachment).

## 8.1.3 Virtual JOC Meetings

- Approve suspension of Policy 006 and Policy 903 to the extent necessary to **permit virtual JOC meetings and virtual public comment**, due to the coronavirus emergency. Administration is authorized to take necessary steps, including advertisement and making available alternative means for public comment at virtual meetings.

## 8.1.4 2019-2020 Continuity of Education Plan

- Approve the **2019-2020 Continuity of Education Plan**, to be submitted to PDE and displayed on District website, due to coronavirus emergency (enclosed and website attachment).

## 8.1.5 Delay Steel Center Program Additions until 2021-2022 School Year

- Approve delaying the new **Veterinary/Animal Health Technology/Technician/Veterinary Assistant Program** (PA Career Cluster: Health Science Cluster/Local Title TBD/CIP 51.0808) until the 2021-2022 school year due to the Covid-19 school closures.
- Approve delaying the new **Rehabilitation Aide Program** (PA Career Cluster: Health Science Cluster/Local Title TBD/CIP 51.2604) until the 2021-2022 school year due to the Covid-19 school closures.
- Approve delaying the new **Healthcare Technology Program** (PA Career Cluster: Health Science Cluster/Local Title TBD/CIP 51.9999) until the 2021-2022 school year due to the Covid-19 school closures.

## 8.1.6 New Electric Contract

- Approve the electric supplier selected by the Western Pennsylvania Electric Consortium to provide electric services beginning January 2021, depending on favorable pricing received, which is expected to be about May 6th.
  - (NOTE: JOC Board approved Steel Center's participation in the Consortium at the November 2019 meeting. Electric market is in a good position to request pricing, so the timing is critical to receive the contract and sign quickly to preserve the rate.)

**8.2. Personnel**

## 8.2.1. Instructor Resignation Date Change

- Accept the **revised resignation date of Mr. Robert Immel**, Diesel Technology Instructor, **effective June 9, 2020** to allow him to continue distance learning instruction through the end of the school year.

8.2.2 Memo of Understanding between Steel Center and SC Federation of Teachers

- Accept the **Memo of Understanding** between Steel Center and the SC Federation of Teachers, **effective April 7, 2020**, to provide distance education due to the Covid-19 Pennsylvania state of emergency and school closure (enclosed and website attachment).

**8.3 Conferences, Seminars & Competitions –None**

**9. Buildings & Grounds Report**

**9.1. Chiller Repairs**

- Repairs are completed. Big chiller did not need extra charges since valves held. Small chiller needed extra expenses since it lost 270 lbs. of Freon at a cost of \$2,700.00

**9.2. New Program Renovations**

- Although we are postponing new programs until 2021-22 school year, the renovations were started we have decided to continue them and complete by end of May or early June.

**9.3. Summer Cleaning**

- Since there are no programs in the building, we have started summer cleaning.

**9.4. Cooling Tower**

- Work has begun and should be completed around May 1<sup>st</sup>.

**9.5. Parking Lot Lights**

- The lights have been delivered by the contractor has been shut down due to mandates. When they are cleared to begin working, we will schedule the project.

**10. Architect's Report**

**11. Superintendent of Record Report**

**12. Solicitor's Report**

**13. Information Items**

- 13.1. JOC Brief (enclosed and website attachment)
- 13.2. Assistant Director: Principal Report (enclosed and website attachment)
- 13.3. Assistant Director: Curriculum and Technology Report (enclosed and website attachment)

**14. Other Business – Joint Operating Committee Business Items**

- 14.1. Election of Board Treasurer
  
- 14.2. Election of Assistant Board Treasurer

**15. Adjournment**

**NEXT MEETING: Tuesday, June 2, 2020**