



AGENDA
Joint Operating Committee Meeting
Tuesday, May 4, 2021
Steel Center, Conference Room B
In Person and Virtual Meeting Via Zoom

6:00 PM –Executive Session
7:00 PM – Regular Meeting

Mrs. Connie Ruhl, President - Bethel Park
Mrs. Calvina Harris, Vice President - Duquesne City

Mr. Pete Giglione - Baldwin-Whitehall
Mr. David Schaap - Brentwood
Mr. Roger Tachoir - Clairton City
Mr. Travis Stoffer - Elizabeth Forward
Ms. Amy Moranelli-Johnson - South Allegheny

Mr. Wayne Perry - South Park
Ms. Kathleen Ligeros - Steel Valley
Mrs. Suzanne Downer - West Jefferson Hills
Mrs. Debra Kostelnik - West Mifflin Area

1. Call to order

- 1.1. Flag Salute
- 1.2. Roll Call

2. Board Member Comments & Visitor Comments on Agenda Items

Public comment for this virtual meeting was accepted by phone or email with instructions on the School's website. The public agenda was made available on the website and by the 5 pm deadline today there were ____ comments submitted.

3. President Remarks

An executive session was held prior to tonight's meeting for purposes of discussing personnel matters.

4. Presentation – None

5. Student Representative Reports – None

6. Minutes

6.1. Approval of Minutes from April 6, 2021.

7. Financial ACTION ITEMS

The Administration recommends the approval of the finance items 7.1 to 7.5 as presented (enclosed and website attachment):

7.1. Program Funds as of April 23, 2021

7.2. Approve Payment of Invoices – Administrative Budget

7.3. Approve Payment of Bills and Purchase Orders – Operating, Workforce & Perkins Budgets

7.4. Ratify Customer Service Reports for April

7.5. Ratify Student Activity Reports for April

The Administration recommends the **approval of the 2021-2022 Steel Center Budgets items 7.6 to 7.9** as presented (sent previously & website attachment):

7.6. Approve the Steel Center 2021-2022 **Administrative Budget** in the total amount of \$210,667 as presented.

7.7. Approve the Steel Center 2021-2022 **Operating Budget** in the total amount of \$6,088,579 as presented.

7.8. Approve the Steel Center 2021-2022 **Perkins Budget** in the total amount of \$374,265 as presented.

7.9. Approve the Steel Center 2021-2022 **Workforce Development Budget** in the total amount of \$93,809 as presented.

8. Administrative ACTION ITEMS

The Administration recommends the approval of the Operations, Personnel and Conferences, Seminars & Competitions items as presented.

8.1. Operations

8.1.1 2021-2022 School Calendar

- Approve the **2021-2022 Calendar** as presented (enclosed and website attachment).

8.1.2 Administrative Support Restructuring Plan

- Approve the Steel Center Administrative Support Restructuring Plan as presented (sent separately prior to the meeting).

8.2. Personnel

8.2.1. Assistant Business Manager

- Approve hiring Patrice Allison as Assistant Business Manager beginning June 1, 2021. Her salary will be \$60,000 per year plus benefits (enclosed and website attachment).

8.2.2. Exercise Science and Rehabilitation Services Instructor

- Approve hiring Spenser Sninchak for the Exercise Science and Rehabilitation Services Instructor position for the 2021-2022 school year. His salary will be Lane 1, Step 1 at \$47,256 plus benefits as stated in the Professional Employee Contract (enclosed and website attachment).

8.2.3. Executive Assistant Position

- Authorize the administration to advertise and conduct a search to fill the position of Executive Assistant (Confidential Position).

8.2.4 Retirement of Employee

- Accept the **retirement of Sharon Takos**, Financial Secretary, effective June 29, 2021.

8.3. Conferences, Seminars & Competitions

8.3.1. PACTA Summer Leadership Conference

- Approve **Kevin Rice and Robin White** to attend the **PACTA Summer Leadership Conference** at Penn State on July 27 through July 29, 2021 at an approximate cost of \$1,100.

9. Facilities ACTION ITEMS – None

10. Superintendent of Record Report

11. Solicitor’s Report

12. Information Items

- 12.1. JOC Brief** (enclosed and website attachment)

13. Other Business – Joint Operating Committee Business ACTION ITEMS

13.1. Election of Board Treasurer

- Elect a Board Treasurer for a term of one year beginning July 1, 2021 through June 30, 2022.

13.2. Reappointment of Board Secretary

- Approve the reappointment of Elaine Frombach as Board Secretary for a term of four years beginning July 1, 2021 through June 30, 2025.

14. Visitor Comments

15. Adjournment

NEXT MEETING: Tuesday, June 1, 2021