

## **STEEL CENTER FOR CAREER AND TECHNICAL EDUCATION**

565 N. Lewis Run Road

Professional Development Plan (Act 48) | 2021 - 2024

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### **ACT 48**

Chapter 4 establishes that each school entity shall submit to the Secretary for approval a professional education plan every 3 years as required under Chapter 49, Section 17(a). A school entity shall make its professional education plan available for public inspection and comment for a minimum of 28 days prior to approval of the plan by the school entity's governing board and submission of the plan to the Secretary.

Chapter 49.17, Continuing professional education, establishes that every school entity shall develop a continuing education plan that addresses the following requirements:

- a. Includes options for professional development including, but not limited to, activities such as: (i) graduate level coursework; (ii) obtaining a professionally related master's degree; (iii) department-approved in-service courses; (iv) curriculum development work; and (v) attendance at professional conferences.
- b. Defines terms used including, but not limited to, the following: (i) Professionally related graduate level coursework. (ii) Professionally related master's degree. (iii) Curriculum development work. (iv) Professional conferences.
- c. Developed as specified in section 1205.1 of the act in which the plan describes the persons who developed the plan and how the persons were selected.
- d. Submitted to the Secretary shall be approved by both the professional education committee and the board of the school entity.
- e. Includes a section which describes how the professional education needs of the school entity, including those of diverse learners, and its professional employees are to be met through implementation of the plan. The plan must describe how professional development activities will improve language and literacy acquisition for all students and contribute to closing achievement gaps among students.
- f. Includes a description of how the school entity will offer all professional employees opportunities to participate in continuing education focused on teaching diverse learners in inclusive settings.

g. A school district that contracts with a community provider to operate a prekindergarten program shall address in the school district's professional education plan how the school district will offer professional education opportunities to teachers in the community provider's prekindergarten program.

LEA provided professional education meets the education needs of that school entity and its professional employees, so that they may meet the specific needs of students. Professional education for all levels of an LEA should be based on sound research and promising practices that promotes educators' skills over the long term.

Exemplary professional education for staff:

- Enhances the educator's content knowledge in the area of the educator's certification or assignment.
- Increases the educator's teaching skills based on research on effective practice, with attention given to interventions for struggling students.
- Provides educators with a variety of classroom-based assessment skills and the skills needed to analyze and use data in instructional decision-making.
- Empowers educators to work effectively with parents and community partners.

## PROFILE AND PLAN ESSENTIALS

Occupational CTC

103028807

565 N Lewis Run Rd, Jefferson Hills, Pennsylvania 15025

Kevin Rice

krice@steelcentertech.com

4124693200 X 6741

Kevin Rice

krice@steelcentertech.com

## STEERING COMMITTEE

Name	Title	Committee Role	Appointed By
Patrick Canavan	Teacher	Patrick Canavan	Teacher
Shannon Hinkle	School Counselor	Shannon Hinkle	Education Specialist
Nichole Zeigler	Teacher	Nichole Zeigler	Teacher
Ted Pavlack	Teacher	Ted Pavlack	Teacher
Scott Kane	Teacher	Scott Kane	Teacher
Kevin Rice	Executive Director	Kevin Rice	Administration Personnel

<b>Name</b>	<b>Title</b>	<b>Committee Role</b>	<b>Appointed By</b>
Steven Shaulis	CTE Director @ CCAC	Steven Shaulis	School Board of Directors
Nancy Crowder	Resident: Baldwin Whitehall School District	Nancy Crowder	School Board of Directors
Myra Bernhart	Workforce Development Manager @ The Challenge Program	Myra Bernhart	School Board of Directors
Mayada Christiansen	Director of Youth Programs @ Partner4Work	Mayada Christiansen	School Board of Directors
Trevor Porter	Student @ Steel Center/Thomas Jefferson High School	Trevor Porter	School Board of Directors
Cari Porter	Parent @ Steel Center/Thomas Jefferson High School	Cari Porter	School Board of Directors

**DESCRIBE HOW MANY TIMES THE COMMITTEE MEETS IN A GIVEN YEAR, ANY SUBCOMMITTEES THAT ARE FORMED AND ANY OTHER RELEVANT INFORMATION REGARDING THE FUNCTION OF THE COMMITTEE.**

The Steering Committee has met a total of ten times. Meetings were facilitated as small working group sessions and held in conjunction with the comprehensive planning process. Input was gathered from all stakeholder groups using online survey tools. The data gathered from these surveys was synthesized and used to populate this plan document along with and comprehensive plan document.

## PROFESSIONAL EDUCATION PLAN (PEP) (22 PA CODE, 49.17)

Professional Education Plan Guidelines	Yes/No
Are the professional development activities aligned with the current and applicable Pennsylvania Core Standards or Pennsylvania Academic Standards? ( <a href="#">22 Pa Code, Chapter 4</a> )	Yes
Are the effectiveness of offerings evaluated through multiple measures of student achievement within the context of educator effectiveness to determine impact on student learning, educator effectiveness, and/or school performance? (Act 82 of 2012) aka ( <a href="#">22 Pa Code, 19</a> )	Yes
Does the professional education plan contain a committee consisting of teacher representatives divided equally among elementary, middle and high school teachers chosen by the teachers, educational specialist representatives chosen by educational specialists and administrative representatives chosen by the administrative personnel? ( <a href="#">Act 48, Section 1205.1</a> )	Yes
Does the committee include parents of children attending a school in the district, local business representatives and other individuals representing the community appointed by the board of directors? ( <a href="#">Act 48, Section 1205.1</a> )	Yes
Was the professional education plan approved by the professional education committee and the board of the school entity? ( <a href="#">22 pa Code, 49.16</a> )	Yes
Does the professional development plan align with educator needs? (Act 48, Section 2)	Yes
Do the implementation steps cover at least a three-year implementation horizon?	Yes

## ACTION PLANS STEPS FROM COMPREHENSIVE PLAN

### UNDERSTANDING MAX TEACHING TASK ITEM ANALYSIS

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Action Step	Audience	Topics to be Included	Evidence of Learning
	CTE teachers	PDE's Program of Study Task Lists, NOCTI Data Analysis, Prescriptive Teaching, Learning Interventions	CTE teachers will be able to generate tables that outline student skill and knowledge attainment of the task items within the CTE program curriculum.
Lead Person/Position			Anticipated Timeline
Todd Luke, Vice President @ MAX Teaching			08/19/2021 - 06/03/2024

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### LEARNING FORMAT

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Type of Activities	Frequency	Danielson Framework Component Met in this Plan	This Step Meets the Requirements of State Required Trainings
Collaborative curriculum development	Monthly		

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## OTHER PROFESSIONAL DEVELOPMENT ACTIVITIES

### 21ST CENTURY TEACHING AND LEARNING: BECOMING COMFORTABLE USING THE CANVAS LEARNING MANAGEMENT SYSTEM

Audience	Topics to be Included	Evidence of Learning
Steel Center Faculty and Instructional Aides	Differentiated Instruction, CTE Course Content Delivery, Instructional Technology, Curriculum Development, Instructional Delivery	A pre-test and post test will be utilized to measure the growth of participants, recurring reviews of the CANVAS courses of each of Steel Center's faculty will occur, and a "best practice showcase" will be held to provide formal opportunities for faculty to share ideas and strategies.
Lead Person/Position		Anticipated Timeline
Assistant Director/Principal		08/18/2021 - 06/03/2024

### LEARNING FORMAT

Type of Activities	Frequency	Danielson Framework Component Met in this Plan	This Step Meets the Requirements of State Required Trainings
Professional Learning Community (PLC)	Monthly		

## MAINTAINING STRONG OCCUPATIONAL ADVISORY COMMITTEES AND INDUSTRY PARTNERS

Audience	Topics to be Included	Evidence of Learning
Steel Center Faculty and Staff	Attracting and retaining effective OAC members, conducting meaningful OAC meetings, social media and other communication tools.	The membership of Steel Center's eighteen Occupational Advisory Committees will be consistent with PDE guidelines for operating OAC's (ten to twenty-five members). The bi-yearly meetings as required by school code with conducted with ample attendance and support from OAC members. OAC members will increase the level of support they provide the school in terms of donations of goods, services, funds, and opportunities for students.
Lead Person/Position		Anticipated Timeline
Executive Director		08/18/2022 - 06/05/2024

## LEARNING FORMAT

Type of Activities	Frequency	Danielson Framework Component Met in this Plan	This Step Meets the Requirements of State Required Trainings
Professional Learning Community (PLC)	Quarterly		

## **EVALUATION AND REVIEW**

### **DESCRIBE IN THE BOX BELOW THE PROCEDURES FOR EVALUATING AND REVIEWING THE PROFESSIONAL EDUCATION PLAN.**

In September of each year of the plan, a committee comprised of one administrator, three faculty, and one support staff will conduct an annual review of the Professional Development Plan. The data that will be from the previous school year, it will include: 1. Student outcomes: (NOCTI assessment, attainment of Industry-Recognized Credentials, and student attendance and CTE program completion rates. 2. Participants' use of new knowledge and skills: Measured through the attainment of the evidence of learning for each action step. 3. Participants' learning;: Measured through participant surveys. 4. Participant reaction; and: Measured through participant surveys. 5. Organization support and change: Measured through the attainment of the evidence of learning for each action step.

## PROFESSIONAL EDUCATION PLAN ASSURANCES

We affirm that this Professional Education Plan focuses on the learning needs of each staff member to ensure all staff members meet or exceed high academic standards in each of the core subject areas.

Professional Education Committee Chairperson:

Date

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I affirm that this Professional Education Plan provides staff learning that improves the learning of all students as outlined in the National Staff Development Council's Standards for Staff Learning.

Superintendent or Chief Administrative Officer:

Date